



## APPLICATION FOR ADDRESS

*In Loudoun County, all residences and businesses must have County-assigned addresses. These addresses and the associated street network provide the County's Emergency Response System (CAD/E911) with a precise location and vehicle routing to emergency calls. Most lots in planned developments (Brambleton, South Riding, etc.) have already received addresses. These are available from the seller of the property.*

Please complete the following:

OWNER: \_\_\_\_\_ OWNER SIGNATURE: \_\_\_\_\_

APPLICANT: \_\_\_\_\_ APPLICANT PHONE #: \_\_\_\_\_

APPLICANT EMAIL ADDRESS: \_\_\_\_\_

TAX MAP #, PIN #, OR OTHER PROPERTY IDENTIFIER: \_\_\_\_\_

**Please attach a plat or site plan showing the proposed building and the location of the driveway. Addresses are assigned at the point the driveway intersects the road.**

**Check one:**

- \_\_\_\_\_ This is for a house on vacant land.  
\_\_\_\_\_ This is an additional residence on a lot (accessory apartment, for example).  
\_\_\_\_\_ This is a business on a residential lot.  
\_\_\_\_\_ This building will replace one that was destroyed.

**FOR STAFF USE ONLY:**

MCPI \_\_\_\_\_

Address \_\_\_\_\_

Post Office/Zip \_\_\_\_\_

Task # \_\_\_\_\_ CID \_\_\_\_\_ DIR \_\_\_\_\_

Notes \_\_\_\_\_

LOUD\_ID \_\_\_\_\_ Date Transfer Completed \_\_\_\_\_

*You will be notified of your new address once your application is processed and address assigned. NOTE: Regulations differ for temporary addresses (construction and sales trailers) and for commercial buildings. Please contact the Office of Mapping & Geographic Information for those regulations.*