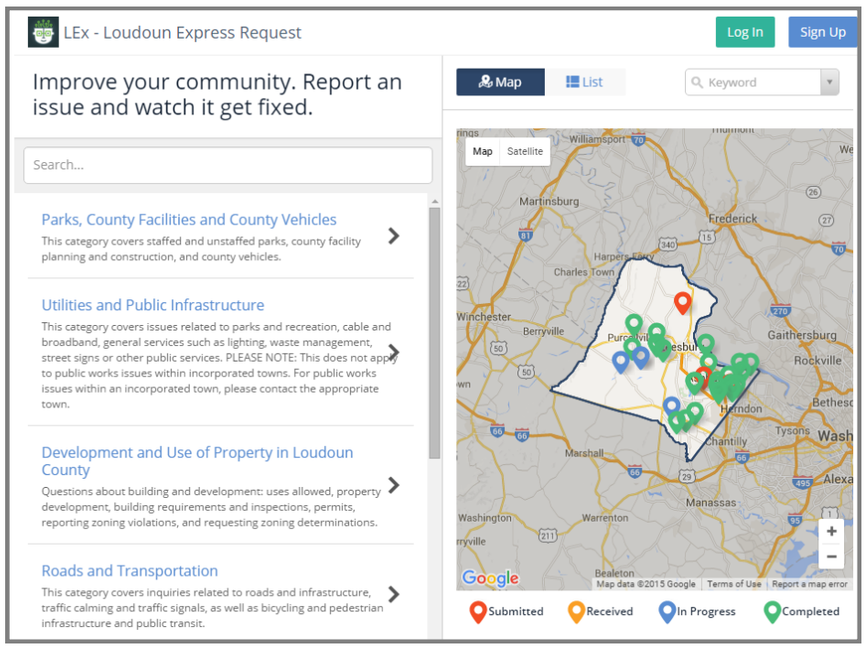
Loudoun Express Request

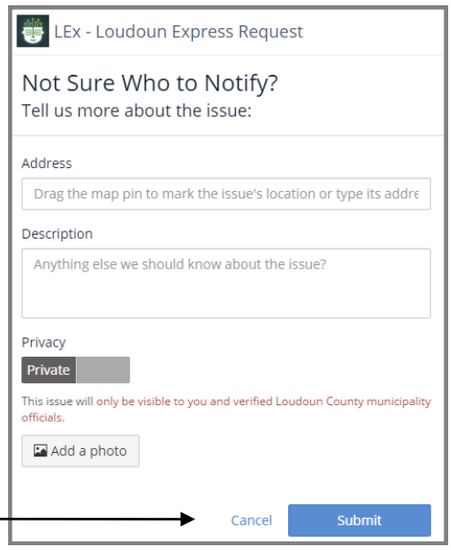
Public User Guide

1 Search for a topic or browse categories and service requests.



TIP: When browsing in a category, don't use the back button on your browser. Use the back button on the top left of the category heading.

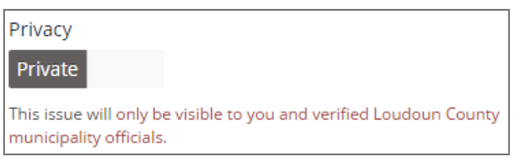
2 Complete the required fields and describe your issue or question.



Use the cancel button to return to the list of requests and categories.

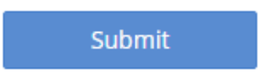
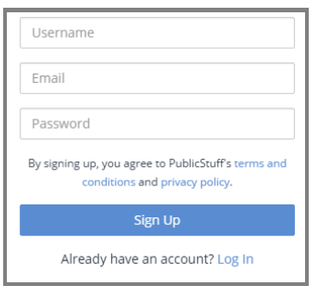
3 Check the privacy setting. Click to toggle between Public and Private.

***On public requests, your request and username will be visible to other users in the community.**



***Due to their nature, some requests cannot be marked as public.**

4 Click submit.



To submit the request and track the progress, you will be prompted to create an account or log in.