

# LOUDOUN COUNTY APPLICATION FOR REVITALIZED REAL ESTATE TAX EXEMPTION

Pursuant to §58.1-3220 of the *Code of Virginia* and Loudoun County Ordinance 870

**MAILING ADDRESS**

Commissioner of the Revenue  
PO Box 8000 MSC 32  
Leesburg, VA 20177-9804

**Robert S. Wertz, Jr.,  
Commissioner of the Revenue**

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(703) 737-8557  
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**LOUDOUN TECH 10**

46000 Center Oak Plaza  
Sterling, VA 20166-6597

This application must be submitted **BEFORE** the rehabilitation work specified by the building permits begins.

Owner/Applicant Name(s):		Phone Number:	
Mailing Address:		City, State, Zip:	
Property Address (if different than Mailing Address):		Email Address:	
Property Type (circle one)	Single Family Detached	Townhome	Condominium
Year Built:	Current Use of Property:		
Is the property a registered historic Virginia landmark? (circle one)			YES    NO
Is the property within a registered historic district? (circle one)			YES    NO
Does the rehabilitation include the demolition of an existing structure? (circle one)			YES    NO
Square Footage of Structure PRIOR to proposed rehabilitation (exclude finished basement and garage areas)			
Square Footage of Structure AFTER to proposed rehabilitation (exclude finished basement and garage areas)			
Describe the proposed rehabilitation (attach additional pages as necessary):			

CERTIFICATION BY PROPERTY OWNER	
Pursuant to §58.1-3220 of the <i>Code of Virginia</i> and Loudoun County Ordinance 870, I hereby request a partial real estate tax exemption for a qualifying residential property to be substantially rehabilitated or replaced in Loudoun County, Virginia.	
_____ <i>Owner(s) Signature</i>	_____ <i>Date</i>

FOR OFFICE USE ONLY		
PIN:	DATE REC'D:	NOTES:
INITIAL INSPECTION:		
FINAL INSPECTION:		EXEMPTION START YEAR:

## GENERAL INFORMATION

Loudoun County provides a partial real estate tax exemption to property owners for substantially rehabilitating, renovating or replacing a residential structure in designated areas. The exemption provided is intended to help prevent the deterioration and abandonment of older residential properties.

Properties must be situated within one of the following designated Residential Revitalization Districts:

1. Broad Run – Sugarland District parcels which begin with Loudoun County Tax Map Numbers 63, 81, 82, and 95.
2. Dulles – Arcola District parcels which begin with Loudoun County Tax Map Numbers 91, 100, and 101.
3. Mercer District parcels which begin with Loudoun County Tax Map Numbers 53, 54, 55, 70, 71, 72, and 89.

Loudoun County Tax Map Numbers can be ascertained by entering the property address online at [www.Loudoun.gov/parceldatabase](http://www.Loudoun.gov/parceldatabase).

If the property qualifies for the exemption, then the real estate tax exemption shall become effective beginning January 1<sup>st</sup> of the next calendar year after the request for inspection is received by the Office of the Commissioner of the Revenue.

The use of the property as of the date of the application may not change to a non-residential use.

The property owner must be current in payment of all taxes, assessments, and other fees due to the County.

Loudoun County's Department of Housing offers 0-4 percent interest rate loans to qualified owners for revitalization of a primary residence in the County. Visit [www.loudoun.gov/housing](http://www.loudoun.gov/housing) for more information.

## INSTRUCTIONS

1. Contact the residential real estate division of the Office of the Commissioner of the Revenue at 703-777-0260 or [realestate@loudoun.gov](mailto:realestate@loudoun.gov) to confirm whether the proposed improvements would meet the qualifications of the exemption.
2. Obtain all necessary building permits, if applicable.
3. Complete and submit a separate application for each structure **PRIOR** to beginning the proposed rehabilitation work designated by the building permits.
4. An inspection of the property by the Office of the Commissioner of the Revenue must occur after the completed application is received and **PRIOR** to beginning the work.
5. Submit the \$50.00 processing fee payable to the County of Loudoun with each application.
6. Complete all work within 12 months from the date the initial building permit is issued.
7. Submit a written request after the rehabilitation work is complete to the Office of the Commissioner of the Revenue to inspect the structure to determine exemption.

## ASSISTANCE

Questions about building permits for the rehabilitation should be directed to the Department of Building & Development at 703-777-0220 or [bad@loudoun.gov](mailto:bad@loudoun.gov).

Assistance with this application is available either over the telephone or in our office. Please contact the Tax Exemptions and Deferrals Division at 703-777-8557 or at [trcor@loudoun.gov](mailto:trcor@loudoun.gov).