

Request An Inspection

To get started, go to <u>loudoun.gov/landmarc</u> and select Access LandMARC.

STEP 1

Log in to Self-Service Public Portal

Sign i	n to community access services.
G	Sign in with Google
Ű.	Sign in with Apple
	Sign in with Microsoft
G	Sign in with Facebook
	OR
mail ad	dress
Koop	me signed in

STEP 2

Select the REQUEST INSPECTION tile





STEP 3

Permits associated with your account will appear in this list. Select the case number link for your inspection.

Home C	Dashboard Apply Report Today's Inspec	ions Map PayInwoice MyWork Sear	rch 🍳 Resources 👻 Calendar 🧿	
Search.			2 Export to Excel	
Case Number	▼ Address	т Туре т	Inspection Type	

If you do not see the permit you are looking for in this list, use the search function at the top to search for the permit number. Select the permit number link to open the permit.

	Dashboard	Home	Apply	My Work	Today's Inspections	Мар	Pay Invoices	Search Q	Resources 🕶
Public Information									
Search All	✓ for BLDR	-2023-0001				Exa	act Phrase 🗹	Q Search	Reset 🖹 Export
Found 25 results									
Filter Results	Next Top P Permit Numb	er BLDR-2	ns Filter	r Options M <mark>.72</mark>	lain Menu	Applie	d Date 08/14/20)23	



STEP 4

Select the INSPECTIONS tab

ermit Details Tab Elements	Main Menu			
Type:	Building Resider Addition	ntial - Status:	Submitted - Online	Project Name:
Applied Date:	08/14/2023	Issue Date:		
District:	Loudoun County	Expire Date:		
Square Feet:	600.00	Valuation:	\$5,000.00	Finalized Date:
Description:	Mechanical duct	work		
Summary Locations	Fees	Attachments Contacts	Sub-Records More	Available Actions
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STEP 5

Select the inspections you want to schedule and select REQUEST INSPECTION.

Note: Many inspection types will appear under the "Optional Inspections" heading. You can find these by clicking on the Optional Inspections link or by scrolling down.

	Description	Status	Request Date	Scheduled Date	Inspector	Action
INSP-2023-802186	Concrete Slab - Building	Scheduled	01/25/2023	01/25/2023	Achar Shal	
INSP-2023-802201	Concrete Slab - Building	Scheduled	01/31/2023	01/31/2023	Achar Shal	
Results per page 10 ♥ 1-2 o	12 << < 1 > >>					
Request Inspections					Sort	Order
Description	Reinspec	tion	Action	0		
Final - Building	No		D This	inspection cannot be requ	ested yet due to p	prerequisities.
Optional Inspections					•	Request Inspec
Optional Inspections Description		Action				Request Inspec
Optional Inspections Description Areaway - Building		Action			(Request Inspec
Optional Inspections Description Areaway - Building Backfill-Drain Tile - Building		Action			(Request Inspec
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Optional Inspections Description Areaswar-Building Bacenter Sale-Building Bacenter Sale-Building Completer -Building Compress Building Commets Sale-Building Commets Valie-Building Commets Valie-Building Commets Valie-Building			/			Request Inspec

Inspection types listed under the Optional Inspections heading may be required by the Virginia Uniform Statewide Building Code. You will be expected to request all inspections required by the building code.



STEP 6

Select the calendar icon, select your date, then select SUBMIT



STEP 7

A screen will confirm your inspection request

Home Da	shboard Apply Report Today's Inspections Map Pay Invoice My Work Se	arch Q, Resources + Calendar 🙍	
*Back Request Inspections (1)			
		*REQUIRED	
Case #BLDR-2023	+801132		
Inspection Type:	Concrete Slab - Building		
Case Type: Address:	Building Residential - Miscellaneous Structure 25452 SOUTH RIDING BLVD R CHANTILLY, VA 20152		
Requested Date	01/31/2023		
Comments/Gate Code			
	O		