



Loudoun County, Virginia

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News Release

Clerk of the Circuit Court
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Surveys for Loudoun County Jury Service in the Mail Soon

Loudoun County Clerk of the Circuit Court Gary M. Clemens announces that 45,000 Loudoun County residents will be receiving jury questionnaires in their mailboxes during the month of September. The jury questionnaires will be mailed out in several different phases over the next several weeks.

Each September, the Clerk of the Circuit Court sends out jury questionnaires to determine who is qualified for jury duty in Loudoun County. This process enables the jury office to establish a qualified pool of jurors who may be summonsed to serve jury duty in the following calendar year. While the questionnaire process begins next week, those citizens who are deemed qualified to serve as jurors are not subject to serving jury duty until calendar year 2020. "The jury questionnaire is essentially a survey that allows the Jury Office and Jury Commissioners determine who is qualified and eligible to serve jury duty next year," said Clemens. "The jury questionnaire is not a summons for jury duty."

Clemens asks that citizens who receive a jury questionnaire take the time to read and complete the questionnaire as this process helps the court and the clerk establish a qualified pool of juror candidates for 2020. While recipients of the jury questionnaire have two options for completing it, Clemens strongly encourages citizens to use the website address provided in the questionnaire to complete the questionnaire online. The other way to complete the questionnaire is to simply complete the paper questionnaire received in the mail by hand and return it by first-class mail.

The online completion of the questionnaire saves the jury office considerable time in processing the questionnaire responses. Using the website is faster than completing the paperwork by hand and it saves the citizen postage costs to return the questionnaire. The website provided is secure and safe to use. The link to the online questionnaire will be available on the Loudoun County website by September 4, 2019.

"The timely participation of those who receive the questionnaires is beneficial to the efficiency of the qualification process and it helps the court system provide the constitutional guarantee of a jury trial to criminal and civil litigants," stated Clemens

More information about jury duty and the juror questionnaires may be found at loudoun.gov/jury. To find out more about the services offered by the Clerk of the Circuit Court visit loudoun.gov/clerk.