



Loudoun County, Virginia

www.loudoun.gov

Department of Finance and Procurement

Division of Procurement

P.O. Box 7000, Leesburg, Virginia 20177

Physical Address: 1 Harrison Street, S.E., 4th Floor, Leesburg, Virginia 20175

August 21, 2019

NOTICE TO OFFERORS

ADDENDUM NO. 1

RFQ 99780

The following changes and/or additions shall be made to the original Request for Proposal (RFP) for Agenda Management System, RFQ 99780. Please acknowledge receipt of this addendum by signing and returning with your proposal.

1. Attached are the questions and answers received in response to the solicitation.

Prepared By: s/ Diane C. Smith Date: August 21, 2019

Acknowledged By: _____ Date: _____

QUESTIONS AND ANSWERS

Q1. In Section 5.8 of the RFP, the County is requesting that the successful Contractor agree to deposit source code escrow with an agreed upon Escrow Agent. If this product is not currently in escrow with a firm and there are no plans to move in this direction, is there a possibility that this requirement can be waived?

A1. The County cannot waive this requirement.

Q2. In Section 5.12 of the RFP and page 38, the County is requesting “the first (1st) year of maintenance will be deemed “System Warranty” and shall be provided at no charge to the County.” If this is not an option for any of a firm’s existing products/services, is there a possibility that this requirement can be waived?

A2. The County cannot waive this requirement.