



Loudoun County, Virginia

Department of Finance and Budget
Division of Procurement
1 Harrison Street, SE, 4th Floor
Leesburg, Virginia 20175
www.loudoun.gov/procurement

November 20, 2019

NOTICE TO OFFERORS

ADDENDUM NO. 1
RFQ 117784

The following changes and/or additions shall be made to the original Request for Proposal No. RFQ 117784 for Task Order – Construction Support Services for Buildings and Parks. Please acknowledge receipt of this addendum by signing and returning it with your proposal.

A. Questions and answers related to the RFP are attached.

B. Add the following paragraph to Section 4 (“Offeror’s Minimum Qualification”):

4.8 The Offeror’s Project Cost Estimator shall demonstrate a proven ability to review and provide reports for Contractor Potential Change Orders to include cost estimates and time estimates for proposed work. The Estimator shall also be able to provide and, when necessary, lead a team to provide full Engineer’s cost estimates for County projects. Offeror’s proposed staff for this role must have at least four (4) years of demonstrated experience in this same role. Reference Paragraph 6.3F.

Prepared By: s/Delphine G. Lambert, CPPB Date: 11/20/2019
Contracting Officer

Acknowledged By: _____ Date: _____

Questions and Answers

Q1: What is the offeror's minimum qualifications for a Project Cost Estimator? This position was listed under one of the critical positions in Paragraph 6.3F, # 2 (Page 10 of 38); however, no descriptions or qualifications are stated under section 4 of the RFP. Could you clarify?

Answer: Refer to Section B above.