



Loudoun County, Virginia

Department of Finance and Procurement  
Division of Procurement  
1 Harrison Street, SE, 4<sup>th</sup> Floor  
Leesburg, Virginia 20175  
[www.loudoun.gov/procurement](http://www.loudoun.gov/procurement)

December 9, 2019

## NOTICE TO BIDDERS

### ADDENDUM NO. 1

RFQ 106780

The following changes and/or additions shall be made to the original Request for Proposal (RFP) No. RFQ 106780 Vending Services. Please acknowledge receipt of this addendum by signing and returning with your proposal.

1. The Acceptance Date shall be changed from Prior to 4:00 p.m., December 12, 2019 "Atomic" Time to **Prior to 4:00 p.m., December 19, 2019 "Atomic" Time**.
2. Section 5.1 Term shall be deleted in its entirety and replaced with the following:

#### 5.1 Term

The Contract shall cover the period from March 1, 2020 through February 28, 2022, or an equivalent period depending upon date of Contract award.

This Contract may be renewed at the expiration of the initial term at the request of the County. The renewal may be for up to five (5) additional one (1) year periods. Any renewal shall be based on the same terms and conditions as the initial term with the exception of the product pricing. Initial prices and subsequent renewal prices are guaranteed for a minimum of twelve (12) months. Any increases after the initial period should be mutually agreed to by the parties, however, in no instance will the contract price adjustment for a renewal period exceed five percent 5%. If the parties are not able to arrive at mutually agreeable price increases prior to the effective date of the renewal term, the price for the previous twelve (12) month term shall remain in effect.

Prepared By: /s/ Katrice A. Walker Date: December 9, 2019

Acknowledged By: \_\_\_\_\_ Date: \_\_\_\_\_