



Loudoun County, Virginia

Department of Finance and Budget
Division of Procurement
1 Harrison Street, SE, 4th Floor
Leesburg, Virginia 20175
www.loudoun.gov/procurement

December 12, 2019

NOTICE TO OFFERORS

ADDENDUM NO. 1
RFQ 126782

The following changes and/or additions shall be made to the original Request for Proposal No. RFQ 126782 – Roadway and Civil Design Services for Dulles West Boulevard from Arcola Boulevard to Northstar Boulevard. Please acknowledge receipt of this addendum by signing and returning it with your proposal.

A. Questions and answers related to the RFP are attached.

B. RFP is revised as follows:

1. Para. 6.3.H is revised as follows:

H. Key Staff Location and Project Management

- Identify primary work location (City/town and State) of all team members identified in the proposal.
- Identification of representatives providing construction administrative services during construction and primary office location.
- Provide details about your project management approach in terms of proposed team structure, internal communication plan, escalation management, and any other relevant information.

Prepared By: s/Delphine G. Lambert, CPPB Date: 12/12/2019
Contracting Officer

Acknowledged By: _____ Date: _____

Questions and Answers

Q1: In Section 4.1 it states:

All Offerors shall have extensive successful roadway design experience. Offerors shall have successfully designed at least three (3) comparable projects in the last eight (8) years with a minimum of two (2) of the three (3) projects having the roadway design plans approved by VDOT. These qualifying projects must be contracted to or completed by the Offeror, not subconsultants. Comparable projects would include the final design of collector or arterial roadways and highways, or projects involving public transportation infrastructure of a similar nature. The development of bridging documents for design-build solicitations is not considered a comparable project

A successfully completed project shall be defined as:

- a project completed within the contract time, including any owner approved time extensions;
- a project completed at or below the contract award amount, including any subsequent owner approved cost change orders; and
- a project completed in accordance with the contract documents.

We wanted to confirm that the term “completed project” refers to design completed and not construction completed.

Answer: The term “completed project” refers to “construction complete”.