



Loudoun County, Virginia

Department of Finance and Budget
Division of Procurement
1 Harrison Street, SE, 4th Floor
Leesburg, Virginia 20175
www.loudoun.gov/procurement

December 19, 2019

NOTICE TO OFFERORS

ADDENDUM NO. 2
RFQ 126782

The following changes and/or additions shall be made to the original Request for Proposal No. RFQ 126782 – Roadway and Civil Design Services for Dulles West Boulevard from Arcola Boulevard to Northstar Boulevard. Please acknowledge receipt of this addendum by signing and returning it with your proposal.

A. Questions and answers related to the RFP are attached.

Prepared By: s/Delphine G. Lambert, CPPB Date: 12/19/2019
Contracting Officer

Acknowledged By: _____ Date: _____

Questions and Answers

Q1: Can we use 11x17 size sheets of paper for organizational chart, workflow diagram, schedule, etc.?

Answer: Yes, it is acceptable to provide fold out charts, diagrams, etc. along with your proposal.

Q2: In Section 6.3, E., it states “Narrative – Maximum of one (1) page per project with up to two (2) additional pages of graphics”

Does the “one (1) page” mean one page front and back or only the front of the page?

Answer: Page means one side of a sheet of paper.

Q3: In Section 5.1 General Scope of Services, F., it states “Design drawings shall be prepared in latest version of Micro Station.” Can the proposed design be prepared using other design software such as AutoCAD?

Answer: No, all design drawings shall be prepared using MicroStation software. Loudoun County has previously experienced file conversion issues when projects have been completed using AutoCad software and then converted to MicroStation (dgn) format. All final design project files are expected to be submitted to VDOT in MicroStation (dgn) format, as specified in the VDOT CADD Manual.