



Loudoun County, Virginia

Division of Procurement
1 Harrison St, SE 4th Floor MSC 41C
Leesburg, Virginia 20175

January 6, 2020
NOTICE TO OFFERORS
ADDENDUM NO. 1
RFQ 113780

The following changes and/or additions shall be made to the original Request for Qualifications No. 113780, Northstar Boulevard: Route 50 to 0.18 Miles South Of Shreveport Drive. Please acknowledge receipt of this addendum by signing and returning with your SOQ.

1. The purpose of this addendum is to respond to questions received.

Prepared By: Christopher Bresley/s/ Date: 1/6/2020
Contracting Officer

Acknowledged By: _____ Date: _____

Questions and Answers

Q1: If construction personnel have PE licenses but will not be providing professional services do we need to provide DPOR license information and copies of those licenses?

A1: Any of the key staff (for which resumes are required), identified as having a license or certification, proof of that license or certification shall be provided with the RFQ response. Proof of certifications or licenses aren't necessary for support staff and individuals who aren't one of the key people identified in the RFQ.

Q2: Per item 5.2.3 on page 20 of the RFQ, please confirm that a CD-ROM is required or whether a flash drive or thumb drive would be accepted.

A2: Statements of Qualifications shall be submitted on a CD-ROM as stated in Section 5.2.3 on page 20 of the RFQ.

Q3: Parcel 007 is listed as Willowsford Conservancy – Willowsford consists of 2,000 acres of open space, woodlands and natural habitat and the Conservancy is run by a Board of Trustees, appointed by the founders. The Plat is recorded in the County land records along with a deed of dedication that subjects each open space parcel to either the HOA Charter or the Conservancy Covenant. Either form of dedication provides protection from further development and qualifies as Open Space. Upon recordation of such a Plat and deed the newly created parcel(s) come under the Conservancy's governance and maintenance responsibility. In reviewing the NEPA document for conservation easements, it does not indicate any State, Federal or Local Easements in the project area and the Virginia Outdoors Foundation (VOF) Easement indicates that the VOF has no such easement.

- Please confirm that this property is not subject to the FHWA Section 4(f) requirements or the requirements of the VOF or under DCR Park and Recreation jurisdiction.
- Please provide information on the County process for acquisition from this parcel.

A3: The entirety of the project limits, including work on the Willowsford Conservancy property (Parcel 007), was coordinated with and reviewed by the Virginia Outdoor Foundation (VOF) who determined there are "...not any existing nor proposed VOF open-space easements within the immediate vicinity of the project." Accordingly, this property, which is privately owned, is not subject to the FHWA Section 4(f) requirements, VOF requirements, or DCR Parks and Recreation. Additional information will be provided with the RFP documents. Information related to acquisition of right-of-way and easements, and the necessary County processes, will be provided with the RFP documents.

- Q4: RFQ Section 2.2, Offeror's Scope of Work: Please clarify if Roadway Lighting and/or Landscape Architecture services will be required?
- A4: Roadway lighting is not anticipated. Landscape architecture will not be required. This will be clarified in the RFP documents.
- Q5: RFQ Section 2.8 RFQ Information Package: Has there been preliminary geotechnical or subsurface utility investigations that have been performed? If so, can the County please provide?
- A5: A Geotechnical Engineering Report has been completed and will be included in the RFP Information Package.
- Q6: RFQ Section 3.3.1.2, Quality Assurance Manager (QAM): Will it be acceptable for the QAM to be an employee of the Lead Designer?
- A6: The only restriction on the QAM is that they "...shall be from an independent firm that has no contractual relationship and no involvement in construction operations (to include QC inspection and testing)...". Therefore, the QAM may be an employee of the Lead Designer's firm but shall not be someone who was involved in the design, since construction submittals, RFIs, etc. will need to be responded to by the design team.
- Q7: RFQ Section 3.4, Experience of Offeror's Team: The RFQ states "Provide sufficient information to enable Loudoun County to understand and evaluate the experience of the Offeror's team on projects of similar scope and complexity with a minimum design and construction cost of \$35,000,000. Question: Please clarify if it is required that each of the three (3) projects provided by the Contractor and Lead Designer on the Work History Forms shall meet the minimum design and construction cost of \$35,000,000.
- A7: Each of the projects listed on the Contractor and Lead Designer work history forms shall have a minimum design and construction cost of \$35,000,000. The "design and construction cost" is intended to refer to the total project cost, so the design cost may be less than \$35,000,000 as long as the combined design and construction cost of that project meets or exceeds the minimum design and construction cost of \$35,000,000.
- Q8: RFQ Section 5.2.2.1, Format: Will the County permit the Organizational Chart to be provided on 11"x17" paper, folded to 8.5"x11"?
- A8: It is acceptable to provide the Organization Chart on 11x17 and folded to 8.5x11.

End of Questions & Answers