

MEMORANDUM
COUNTY OF LOUDOUN

DATE: June 17, 2020
TO: Department and Agency Heads
FROM: Tim Hemstreet, County Administrator
SUBJECT: Action Report of the June 16, 2020, Board of Supervisors Business Meeting

Please work with staff to address the Board of Supervisors (Board) action as noted in the Action Report from the June 16, 2020, Board Business Meeting.

Link to webcast of meeting:

https://loudoun.granicus.com/MediaPlayer.php?view_id=77&clip_id=6355&meta_id=179904

Chairman Randall moved that the Board of Supervisors convene the June 16, 2020, Business Meeting as an electronic meeting pursuant to the Continuity Ordinance adopted by the Board of Supervisors on April 15, 2020, and certify that all items on the agenda for this meeting are necessary or appropriate to assure the continuity of government during the COVID-19 Pandemic Disaster. (Seconded by Supervisor Umstatt. The motion passed via roll call vote 9-0).

ADOPTION OF CONSENT AGENDA

Chairman Randall moved that the Board of Supervisors adopt the following items on consent: R-1, R-2, 1a, 2, 5a, 5b, 5c, 5d, and 5e. (Seconded by Supervisor Umstatt. The motion passed via roll call vote 9-0).

REQUESTS FOR ADDITIONS/DELETIONS TO THE AGENDA

None.

REGIONAL ORGANIZATION UPDATES AND VOICE FOR A CAUSE

Supervisors Briskman, Umstatt, Turner, Letourneau, Vice Chairman Saines, and Chairman Randall reported on the many regional organization meetings they had attended via teleconference in recent weeks.

Link to full report by Board Members:

https://loudoun.granicus.com/MediaPlayer.php?view_id=77&clip_id=6355&meta_id=179929

Chairman Randall deferred the Voice for a Cause.

CEREMONIAL RESOLUTIONS

R-1 Proclamation to Commemorate June 2020 as Homeownership Month (Approval only)

Chairman Randall moved that the Board of Supervisors adopt this Proclamation commemorating June 2020 as Homeownership Month. (Consent Item) (Seconded by Supervisor Umstatt. The motion passed via roll call vote 9-0).

Staff Contact: Jeanine Arnett, Chair Randall's Office

R-2 Resolution to Recognize Angelo Wider, Community Services Board Chair (Approval only)

Chairman Randall moved that the Board of Supervisors approve the resolution honoring Angelo Wider for nine years of exemplary service to the Loudoun community as a member of the Loudoun County Community Services Board. (Consent Item) (Seconded by Supervisor Umstatted. The motion passed via roll call vote 9-0).

Staff Contact: Jeanine Arnett, Chair Randall's Office

INFORMATION ITEMS

I-1 COVID-19 (Coronavirus) Update (Countywide)

Representatives from StoneSprings Hospital and INOVA Hospital, as well as Dr. Ferrell with the Loudoun Health Council and Dr. Goodfriend with the Loudoun County Health Department provided updates to the Board regarding the current status of the COVID-19 pandemic.

Link to discussion:

https://loudoun.granicus.com/MediaPlayer.php?view_id=77&clip_id=6355&meta_id=179920

Staff Contacts: Dr. David Goodfriend, Health Department; Kevin Johnson, Emergency Management; John Sandy, County Administration

I-2 Expansion to the Countywide Roadway Intersection Improvement Program (Countywide)

Joe Kroboth, III and Enrique Gonzalez of the Department of Transportation and Capital Infrastructure provided the Board critical updates to the 2017 rankings of all previously included unsignalized intersections and expanded the database of intersections to include the new 2019 Countywide Transportation Plan (CTP) designated roadways, non-CTP roadways, unsignalized intersections, and roundabouts to proactively address the growing safety and capacity challenges at intersections throughout Loudoun County.

Link to discussion:

https://loudoun.granicus.com/MediaPlayer.php?view_id=77&clip_id=6355&meta_id=179925

Staff Contacts: Enrique Gonzalez & Joe Kroboth, III, Transportation and Capital Infrastructure

ACTION ITEMS

1. APPOINTMENTS

1a. Confirmations

Chairman Randall moved that the Board of Supervisors confirm the following appointments with terms expiring as noted for each committee. (Consent Item) (Seconded by Supervisor Umstatted. The motion passed via roll call vote 9-0).

1b. Nominations

Supervisor Kershner nominated Ronald Hall as an at-large representative to the Fiscal Impact Committee.

Supervisor Umstatted nominated Christine Newton for reappointment as the Leesburg District Representative to the Library Board of Trustees.

Supervisor Glass nominated Christina Olorunda for reappointment as the Ashburn District Representative to the Library Board of Trustees.

Vice Chairman Saines nominated Kathleen Kuhn for reappointment as the Sterling District Representative to the Library Board of Trustees.

Staff Contact: David Street, County Administration

2. Administrative Items Report of June 16, 2020

Chairman Randall moved that the Board of Supervisors approve the Administrative Items Report of June 16, 2020. (Consent Item) (Seconded by Supervisor Umstatted. The motion passed via roll call vote 9-0).

a. Budget Adjustments

The Board of Supervisors approved the budget adjustments as set out in the June 16, 2020 Administrative Items Report; and decreased the General Fund by \$35.96, increased the Legal Resources Center Fund by \$20,000, increased the Public Facilities Fund by \$791.71, increased the revenue budget of the Transportation District Fund by \$791.71 and decreased the expenditure budget of the Transportation District Fund by \$1,281,386.23, increased the Capital Projects Fund by \$12,428.91, and increased the revenue budget of the Debt Service Fund by \$288,819.02 and increased the expenditure budget of the Debt Service Fund by \$1,282,177.94.

Staff Contacts: Caleb Weitz & Janet Romanchyk, Finance and Budget

b. Board of Supervisors' Minutes

The Board of Supervisors approved the Minutes as provided in Attachments 1 through 5 of the June 16, 2020, Board of Supervisors Business Meeting Action Item 2b.

Staff Contact: Jennifer Grimmell, County Administration

c. Deeds for Approval

- ESMT-2020-0010, Dulles Overlook Pcl A2 LB B Lt 1
- ESMT-2020-0013, Brambleton Active Adult LB C Ph 4
- ESMT-2020-0024, Rexo/Paquette Vac/Sub Easement

The Board of Supervisors approved the aforementioned deeds as presented and authorized the Chairman, Vice-Chairman, or the County Administrator or his designee to execute and deliver the appropriate aforementioned deeds in a form as approved by the County Attorney.

Staff Contacts: William Himel & Alan Brewer, Building and Development

d. Secondary Road Addition: Creekside at Round Hill, Section 1A

The Board of Supervisors adopted the resolution provided as Attachment 1 to the June 16, 2020, Board of Supervisors Business Meeting Administrative Items Report 2d.

Staff Contacts: Iona McGee, Rick Karle & Alan Brewer, Building and Development

e. Acceptance to Co-Hold a Permanent Conservation Easement on 75.12 Acres

The Loudoun County Board of Supervisors agreed to co-hold with the Northern Virginia Conservation Trust a permanent conservation easement on 75.12 acres located at 38164 Long Lane in Lovettsville.

The Board of Supervisors further authorized the County Administrator or his designee to execute the final Agreement, in a form approved by the County Attorney or his designee.

Staff Contacts: Kristin Brown, Mapping and Geographic Information; Wahaj Memon, County Attorney's Office

f. Appointment of Loudoun County Voting Delegate for the National Association of Counties (NACo) Annual Meeting

The Board of Supervisors designated Chairman Randall as Loudoun County's delegate to the National Association of Counties Annual Business Meeting to be held virtually July 20, 2020.

The Board of Supervisors further designated Vice Chairman Saines as an alternate.

Staff Contacts: Gwen Kennedy & Tim Hemstreet, County Administration

g. Secondary Road Addition/Abandonment: Route 607 – Route 7 Interchange; and Presidential Drive (Former Alignment of Route 607)

The Board of Supervisors adopted the resolution provided as Attachment 1 to the June 16, 2020, Board of Supervisors Business Meeting Administrative Items Report 2g.

Staff Contacts: Iona McGee, Rick Karle & Alan Brewer, Building and Development

h. Approval of Agreement between the Department of Rail and Public Transportation and Loudoun County for the Proportionate Share of Dedicated Capital Funding for the Washington Metropolitan Area Transit Authority

The Board of Supervisors (Board) approved the Agreement by and between the Virginia Department of Rail and Public Transportation and the County of Loudoun concerning payment of the County's proportionate share of capital funding for the Washington Metropolitan Area Transit Authority Capital Fund.

The Board of Supervisors further authorized the County Administrator, or his designee to execute the agreement on the Board's behalf.

Staff Contacts: Penny Newquist & Joe Kroboth, III, Transportation and Capital Infrastructure

i. Consent for Additional Burials at the African American Burial Ground for the Enslaved at Belmont

The Board of Supervisors consented to additional burials within the historic cemetery limits of the African American Burial Grounds for the Enslaved at Belmont. Such additional burials will be conducted in a manner to not disrupt existing grave sites.

Staff Contacts: Charles Yudd, County Administration; Leo Rogers, County Attorney

3. Initiation of CPAM-2020-0001 to Allow Certain Public Facilities in the Rural Policy Area to Connect to Central Water and Wastewater and to Identify the Sites of Future Schools (Blue Ridge/Catoctin)

Supervisor Buffington moved that the Board of Supervisors initiate CPAM-2020-0001 to allow public facilities on contiguous parcels in the Rural Policy Area located immediately adjacent to the western boundary of the Transition Policy Area to connect to central water and wastewater.

Supervisor Buffington further moved that connections to the extension of central water and wastewater into the Rural Policy Area be strictly limited to public facilities, and that no other use be permitted to connect to any portion of such authorized extensions of central water and wastewater into the Rural Policy Area.

Supervisor Buffington further moved that the Board of Supervisors approve the workplan for CPAM-2020-0001 as proposed in the June 16, 2020, Board of Supervisors Business Meeting Action Item. (Seconded by Chairman Randall).

Supervisor Buffington accepted Supervisor Turner's Friendly Amendment to amend the first paragraph of the motion as follows:

Supervisor Buffington moved that the Board of Supervisors initiate CPAM-2020-0001 to allow public facilities on contiguous parcels in *or planned in* the Rural Policy Area located immediately adjacent to the western boundary of the Transition Policy Area to connect to central water and wastewater.

The motion, as amended, passed via roll call vote 9-0.

Staff Contacts: Pat Giglio, Dan Galindo & Alaina Ray, Planning and Zoning

4. Board Member Initiative: Prime Agricultural Soil Protection Improvements in the Rural Policy Area

Supervisor Buffington moved that the Board of Supervisors direct staff to begin the process of a separate Zoning Ordinance Amendment (ZOAM) and Development Ordinance Amendment (DOAM), to revise zoning regulations and associated regulations in the Facilities Standards Manual (FSM) and Land Subdivision and Development Ordinance (LSDO) to improve the design of clustered residential development by incorporating natural features, protecting and conserving agriculturally productive prime agricultural soils, allowing for equine and rural economy uses, and further implementing the policies of the Loudoun County 2019 General Plan with respect to clustered rural residential development in order to guide all future cluster subdivision applications in the Rural North (AR-1) and Rural South (AR-2) zoning districts of the Rural Policy Area.

Supervisor Buffington further moved that staff prioritize these work efforts in order to ensure timely implementation of revised Ordinance amendments and zoning regulations. (Seconded by Chairman Randall).

Supervisor Buffington accepted Supervisor Kershner's Friendly Amendment to amend the last paragraph of the motion as follows:

Supervisor Buffington further moved that staff *receive input from affected parties including farmers and landowners and* prioritize these work efforts in order to ensure timely implementation of revised Ordinance amendments and zoning regulations.

The motion, as amended, passed via roll call vote 9-0.

Lead Departments responsible for follow up and implementation: Planning and Zoning, Deputy County Administrator Charles Yudd

Staff Contacts: Jeanine Arnett, Chair Randall's Office; Robin Bartok, Supervisor Buffington's Office

5. **Finance/Government Operations and Economic Development Committee Reports:**

5a. Contract Award/Intersection Improvement Design Services (Countywide)

Chairman Randall moved the recommendation of the Finance/Government Operations and Economic Development Committee that the Board of Supervisors authorize the Purchasing Agent to award a contract for Intersection Improvement Design Services to Gorove/Slade Associates, Inc., HNTB Corporation, Dewberry Engineers, Inc., and Rummel, Klepper & Kahl, LLP (RK&K) in the total estimated amount of \$6,000,000. (Consent Item) (Seconded by Supervisor Umstatt. The motion passed 9-0).

Staff Contacts: James Zeller & Joe Kroboth, III, Transportation and Capital Infrastructure; Cheryl Middleton, Finance and Budget & Janet Romanchyk, Finance and Budget

5b. Contract Award/Portfolio and Program Management for Capital Projects (Countywide)

Chairman Randall moved the recommendation of the Finance/Government Operations and Economic Development Committee that the Board of Supervisors authorize the Purchasing Agent to award a contract for Portfolio and Program Management for Capital Projects to Michael Baker International, Inc. in the total estimated amount of \$2,286,591. (Consent Item) (Seconded by Supervisor Umstatt. The motion passed 9-0).

Staff Contacts: Bruce Johnston & Joe Kroboth, III, Transportation and Capital Infrastructure; Cheryl Middleton & Janet Romanchyk, Finance and Budget

5c. November 2020 Bond Referendum (Countywide)

Chairman Randall moved the recommendation of the Finance/Government Operations and Economic Development Committee that the Board of Supervisors adopt the "Resolution of the Board of Supervisors of the County of Loudoun, Virginia, Requesting the Circuit Court to Order a Special Election on November 3, 2020, on the Questions of Issuing Not to Exceed \$308,306,000 in General Obligation Bonds to Finance Public Improvements" as presented in Attachment 1 to the June 16, 2020, Board of Supervisors Business Meeting Action Item. (Consent Item) (Seconded by Supervisor Umstatt. The motion passed 9-0).

Staff Contacts: Nicole Speight & Janet Romanchyk, Finance and Budget; Courtney Sydnor, Office of the County Attorney

5d. Proposed Amendments to the Loudoun Health Council Bylaws (Countywide)

Chairman Randall moved the recommendation of the Finance/Government Operations and Economic Development Committee that the Board of Supervisors approve the Loudoun Health Council bylaws as presented in Attachment 1 of the June 16, 2020, Action Item. (Consent Item) (Seconded by Supervisor Umstatt. The motion passed 9-0).

Staff Contact: Dr. David Goodfriend, Health Department

5e. Approval of the First Amendment to the Washington Metropolitan Area Transit Authority FY 2020 Capital Funding Agreement (Countywide)

Chairman Randall moved the recommendation of the Finance/Government Operations and Economic Development Committee that the Board of Supervisors approve the First Amendment to the Washington Metropolitan Area Transit Authority FY 2020 Capital Funding Agreement and authorize the County Administrator to sign the Capital Funding Agreement on behalf of the Board of Supervisors. (Consent Item) (Seconded by Supervisor Umstatt. The motion passed 9-0).

Staff Contacts: Penny Newquist & Joe Kroboth, III, Transportation and Capital Infrastructure

5f. Coronavirus Aid, Relief, and Economic Security (CARES) Act Community Development Block Grant COVID-19 Impact Fund Project Funding Recommendations (Countywide)

Chairman Randall moved that the Board of Supervisors approve the Staff Review Committee's recommendations for distribution of funds to nonprofit organizations through the Coronavirus Aid, Relief, and Economic Security Act Community Development Block Grant COVID-19 Impact Fund provided as Attachment 2 to the June 16, 2020, Board of Supervisors Business Meeting Action Item.

Chairman Randall further moved that staff continue working with the remaining six applicants to ensure application completeness and eligibility, reconvene the Staff Review Committee for final funding decisions, disburse funds according to the Staff Review Committee's decisions, and provide the Board with a report on the distribution of funds to nonprofit organizations through the COVID-19 Impact Fund. (Seconded by Vice Chairman Saines. The motion passed via roll call vote 9-0).

Staff Contacts: Brenda Morton & Glenda Blake, Family Services; Sarah Coyle-Etro & Valmarie Turner, County Administration