



Loudoun County, Virginia

Division of Procurement
1 Harrison St, SE 4th Floor MSC 41C
Leesburg, Virginia 20175

July 9, 2020

NOTICE TO OFFERORS

ADDENDUM NO. 1

RFQ 239783

The following changes and/or additions shall be made to the original Request for Proposal No. 239783, Geotechnical Engineering and Soil Scientist Services. Please acknowledge receipt of this addendum by signing and returning with your proposal.

1. The purpose of this addendum is to respond to questions received.

Prepared by: Nebila Kurtu/s/ Date: 7/09/2020
Contracting Officer

Acknowledged by: _____ Date: _____

Questions and Answers

- Q1: Regarding Section 6.3, E. 1., can task order contracts be utilized for the one-page project descriptions?
A1: Yes, however, in addition to contract overview, you will need to select an individual task that meets the RFP requirements and describe it in detail.
- Q2: Section 6.3, E. 3., can the list of previous projects include construction as well as design?
A2: Yes, projects can include construction and design projects.
- Q3: Please define/explain what you mean by "Soil Scientist Services."
A3: Soil Scientist Services is used as a general term throughout the proposal to describe soil services within section 5.5 that might specifically be covered by a Geologist or Geotechnical Engineer.
- Q4: Do the consultant services under this contract overlap with the existing special inspections services contract?
A4: No, they do not overlap
- Q5: Can a firm be prime this contract and also be a subconsultant to another firm?
A5: Yes
- Q6: Is it the intention for E1 to go into specific details on a project that is part of an IDIQ Contract or would it be an IDIQ contract as a whole? (ie. Fire station project under the Fairfax County IDIQ Contract or the Fairfax County IDIQ Contract as a whole)
A6: The intention for section E1 is to go into specific details on an individual project and not look at an IDIQ contract as a whole. The projects described in this section may be under an IDIQ contract, but they should each be separate projects that individually meet the other requirements of this section.
- Q7: Is it the intention for E3 to be lists of IDIQ contracts that our company has worked on?
A7: Yes, in addition to other related work.
- Q8: Page 10 of 39 of the RFQ E.2. – Please clarify the **references** requested here. Should these be different than the project reference included in E.1.?
A8: No, they can be the same.

- Q9: Page 10 of 39 of the RFQ E.2. – Please clarify the list of previous projects requested here. It seems to be more than just a list since a description, scope, project cost, and owner’s contact Information is also requested. Is it acceptable to refer to E.1. as that section will contain our detailed previous experience?
A9: No, the project descriptions under 6.3 E.3 can be brief but need to be different than the project descriptions identified under 6.3 E.1. The County uses this section to understand the Offeror’s depth of experience.
- Q10: Page 11 of 39 of the RFQ F.4. – Please clarify what is meant by “Project Manager resume and portfolio of related projects”. Are you looking for projects different than the ones provided on the resume? Can we refer to the projects in Section 6.3.E, if applicable?
A10: Projects in the Portfolio can be identified in the resume, but the project descriptions in the Portfolio should provide more detail than what is provided in the resume. Projects identified in 6.3E can be included in the Project Portfolio.
- Q11: Are there restriction on submitting as both a prime and a sub consultant on two separate responses?
A11: See response A5.
- Q12: Will there be any value placed on companies that have SWaM certified designations?
A12: No
- Q13: Will there be any value placed on companies with any other Virginia small business entities?
A13: No
- Q14: If permitted to use a task order contract(s) as project narrative descriptions, would the facility projects included on those description sheets each count toward the “three facility projects” requirement (Section 6.3, E.1)?
A14: Please refer to the responses to Questions 1 and 6.
- Q15: If permitted to use a task order contract(s) as project narrative descriptions, is it required to provide the detailed project information (Section 6.3, E.1, bullets 2, 3, and 4) for each task order or may the detailed information be provided for the overall contract?
A15: Detailed information should be provided for each project in accordance to section 6.3, E. Also refer to the responses to Questions 1 and 6.

End of Questions & Answers