



Loudoun County, Virginia

Board of Equalization

1 Harrison Street, S.E., 4th Floor, MSC #41

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Board of Equalization Administrative Meeting February 23, 2021 3 p.m. – Virtual Meeting Agenda

NOTICE OF ELECTRONIC MEETING: Due to the ongoing COVID-19 Pandemic, this *Board of Equalization* meeting will be conducted as an Electronic Meeting pursuant to the Readopted Continuity Ordinance adopted by the Board of Supervisors on October 14, 2020. Members of the public are strongly encouraged to view the *Board of Equalization* meeting by electronic or other means, in furtherance of the Governor's Executive Orders and social distancing directives. This meeting will be conducted in the WebEx Events platform. Log-in/call-in information will be posted to www.loudoun.gov/remoteparticipation prior to the meeting.

1. Open Meeting/Reading of Notice
2. Determination of a Quorum
3. Nomination and Election of Officers for 2021 Session
4. New Business:
 - a. Review and Discussion of BOE Administrative Policies
 - b. Review and Discussion of Commercial Income Expense Summary Worksheet
 - c. Review and Discussion of the Online Material
 - i. BOE Home Page
 - ii. General Information
 - iii. Appeal Instructions
 - d. Review and Discussion of Online Appeal Filing Forms
 - e. Review and Discussion of Residential Paper Application
 - f. Discuss Hearing Procedures
 - i. Scheduling
 - g. Any other business that may come before the Board.
5. Adjourn