



Loudoun County, Virginia

Division of Procurement
1 Harrison St, SE 4th Floor
Leesburg, Virginia 20175

March 15, 2023

NOTICE TO OFFERORS

ADDENDUM NO. 2

RFQ 338782

The following changes and/or additions shall be made to the original Request for Proposal No. 338783, Architectural Services for Building Renovations. Please acknowledge receipt of this addendum by signing and returning with your Proposal.

1. The purpose of this addendum is to modify contract documents and to respond to questions received.

Prepared By: Christopher Bresley/s/ Date: 3/15/2021
Contracting Officer

Acknowledged By: _____ Date: _____

Questions and Answers

Q1: I am contacting you regarding a question I have for RFQ 338782 – Architectural Services for Building Renovations. In Section E. Project Management and Technical Expertise, the section requested one (1) example of design of repairs and renovations to an historic structure that was completed in the last ten (10) years. Is this historic project example also required to be under the \$6M construction cost?

A1: No, but should not exceed a construction cost of \$6 million by a significant amount as projects of that size are not anticipated under this contract. Please note, the construction for the repairs to this historic building renovation design example project do not need to be completed.

Q2: Is there a list of specific anticipated projects the County hopes to achieve under this contract?

A2: A list of specific anticipated projects does not exist.

Q3: Does the County wish proposers to have qualifications in all project types listed, or is it acceptable to have qualifications in specific areas?

A3: The intent of this RFP is to award contracts to Consultants that can provide a full team of consultants including (but not limited to) architectural, all engineering disciplines, geotechnical engineering, security consulting, detention specialists, audio visual consulting, and acoustics to fully deliver the design, construction administration, and outfitting services for a wide variety of building renovation projects as indicated in RFP Section 3.0, Background. The intent is the same for the renovation of historic structures.

Q4: Who are the incumbent firms for this contract?

A4: This is a new contract, there are no incumbents.

Q5: Given the circumstances surrounding COVID-19 and acknowledging many employees are working remotely, may we use an electronic signature on the original copy required?

A5: Yes

Q6: Do we need to include professional licenses for all key team members or just the Project Manager and Lead Designer?

Q6: Just the Project Manager and Lead Designer.

Questions & Answers