

December 2, 2021

NOTICE TO BIDDERS

ADDENDUM NO. 1

RFQ 461782

The following changes and/or additions shall be made to the original Invitation for Bid (IFB) for JANITORIAL SERVICES AT THE CASCADES LIBRARY AND THE CASCADES SENIOR CENTER, RFQ 461782. Please acknowledge receipt of this addendum by signing and returning this form with your bid documents.

1. Attached are the questions and responses to the questions received by the County regarding this IFB.

Prepared By: s/ *Diane C. Smith*, NIGP-CPP, CPPB Date: December 2, 2021

Acknowledged By: _____ Date: _____

QUESTION & ANSWERS

- Q1. Who is your current janitorial service provider?
- A1. The current service provider is 1st Lady Janitorial Services LLC**
- Q2. What is the current annual cost for the services outlined in the IFB?
- A2. The current cost for the services for the period February 1, 2021 through January 31, 2022 is: \$109,705.20.**
- Q3. Have there been any changes in scope from existing contract to the services outlined in this RFQ?
- A3. A four (4) hour day porter shift has been added to the Library on Sundays.**
- Q4. Are the drapes currently in the Conference Rooms A and B those referred to in the IFB?
- A4. The drapes in the Conference Rooms are those that will be cleaned at the beginning of the Contract.**
- Q5. What are the window cleaning requirements?
- Q5. The IFB defines the window cleaning requirements.**
- Q6. Could the County provide the monthly average of supplies usage for consumable products?
- A6. The Contractor provides supplies, and the County has no information regarding their supply costs since it is included in the overall costs contract costs.**
- Q7. What is the average monthly or yearly amount of deficiency deductions imposed on the current contract?
- A7. None, the current contract is an older contract, which does not have Deficiency Deductions**
- Q8. Could the County provide an average number of daily and weekly events at each facility? Will an event schedule be provided in advance to the vendor?
- A8. The event calendar will be provided by the site managers in advance to the successful bidder. The County does not have definitive events other than as outlined in the IFB for Teen gatherings on Friday evenings at the library**
- Q9. Due to the high ceiling in the conference rooms, who would provide a lift or tall ladder for removal of drapes?
- A9. The County can coordinate with General Services to provide for the removal of the drapes for cleaning and re-installation**
- Q10. What's the current manpower (total number of janitorial employees) for each location?

- A10. There is a Day Porter for the Cascades Library Monday through Saturday. The Day porter for Cascades Senior Center as currently noted in this IFB. The night time cleaning has no minimum hours, and the number of staff used varies for both locations. There is not a set number of individual cleaners for either location.**