

SUBMITTAL DEADLINE DATES ARE SUBJECT TO CHANGE

**PLANNING COMMISSION PUBLIC HEARING
2024 SUBMITTAL DEADLINES**

PC PUBLIC HEARING DATE	SUBMITTAL— MATERIALS	PUBLIC HEARING PACKET DATE
Feb 27, 2024	Jan 12, 2024	Feb 20, 2024
Mar 26, 2024	Feb 9, 2024	Mar 19, 2024
Apr 23, 2024	Mar 8, 2024	Apr 16, 2024
May 28, 2024	Apr 12, 2024	May 21, 2024
June 25, 2024	May 10, 2024	June 18, 2024
July 23, 2024	June 7, 2024	July 16, 2024
AUGUST BREAK		
Sep 24, 2024	Aug 9, 2024	Sep 17, 2024
Oct 22, 2024	Sep 6, 2024	Oct 15, 2024
Nov 26, 2024	Oct 11, 2024	Nov 19, 2024
Dec 16, 2024**	Nov 1, 2024*	Dec 9, 2024
Jan 28, 2025	Dec 13, 2024	Jan 21, 2025

•If you have questions or need assistance, please contact the Department of Planning and Zoning by email: dpz@loudoun.gov or by phone: 703-777-0246. Find de-tailed information at Planning & Zoning’s website.

Important Scheduling

Notes:

* *Due early due to holidays*

***Meeting rescheduled*

**PLANNING COMMISSION WORK SESSION
2024 SUBMITTAL DEADLINES**

PC WORKSESSION DATE	SUBMITTAL— MATERIALS	WORK SESSION PACKET DATE
Feb 8, 2024	Jan 5, 2024	Feb 1, 2024
Mar 14, 2024	Feb 9, 2024	Mar 7, 2024
Apr 11, 2024	Mar 8, 2024	Apr 4, 2024
May 9, 2024	Apr 5, 2024	May 2, 2024
June 13, 2024	May 10, 2024	June 6, 2024
July 11, 2024	June 7, 2024	July 3, 2024*
AUGUST BREAK		
Sep 12, 2024	Aug 9, 2024	Sep 5, 2024
Oct 10, 2024	Sep 6, 2024	Oct 3, 2024
Nov 14, 2024	Oct 11, 2024	Nov 7, 2024
Dec 12, 2024	Nov 8, 2024	Dec 5, 2024
Jan 9, 2025	Dec 6, 2024	Jan 2, 2025



**Loudoun County Department of Planning and Zoning
New Procedure for Transmittal of Legislative
Land Use Applications**

Procedures for Legislative Land Use Applications

Procedures for accepting and reviewing land use application materials in advance of **Board of Supervisors and Planning Commission** meetings are intended to ensure that legislative land use applications are complete and available for sufficient review by the public, Supervisors and Planning Commission members in advance of official meetings.

Schedules also allow county staff and applicants adequate review and response time prior to distribution of meeting packets.

When Applications Do Not Meet the Published Schedule

Board packet distribution dates are listed in this document. Proffer Statements and Conditions of Approval must be approved to legal form by noon on Monday the week of packet distribution.

When schedules are not met or amended materials are received after the meeting packet is distributed, staff reserves the right to recommend that the Board leadership and/or Planning Commission recommend action on the application be deferred to a future Board/Planning Commission meeting.

Staff may make exceptions to this procedure for minor revisions to proffers such as notarization, signatures, numbering, pagination, typographical errors, and other such non-substantive changes. Similarly, staff may make exceptions to this procedure for minor revisions to special exception conditions of approval that do not affect the requested use of mitigation of impact.

Online Resources

Further information on legislative land use applications and procedures can be found here: <https://www.loudoun.gov/1077/Legislative-Land-Use-Review>

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BOARD OF SUPERVISORS PUBLIC HEARING 2024 SUBMITTAL DEADLINES		
BOARD PUBLIC HEARING	SUBMITTAL— MATERIALS & PROFFERS	BOARD PUBLIC HEARING PACKET DATE
Feb 14, 2024	Jan 4, 2024	Feb 1, 2024
Mar 13, 2024	Feb 1, 2024	Feb 29, 2024
Apr 10, 2024	Feb 29, 2024	Mar 28, 2024
May 15, 2024	Apr 4, 2024	May 2, 2024
June 12, 2024	May 2, 2024	May 30, 2024
July 10, 2024	May 30, 2024	June 27, 2024
AUGUST BREAK		
Sep 11, 2024	Aug 1, 2024	Aug 29, 2024
Oct 9, 2024	Aug 29, 2024	Sep 26, 2024
Nov 13, 2024	Oct 3, 2024	Oct 31, 2024
Dec 11, 2024	Oct 24, 2024*	Nov 26, 2024
Jan 15, 2025	Nov 28, 2024	Jan 2, 2025

TRANSPORTATION AND LAND USE (TLUC) 2024 SUBMITTAL DEADLINES		
TRANSPORTATION AND LAND USE COMMITTEE	SUBMITTAL— MATERIALS & PROFFERS	TLUC PACKET DAY
Feb 21, 2024	Jan 26, 2024	Feb 15, 2024
Mar 20, 2024	Feb 23, 2024	Mar 14, 2024
Apr 17, 2024	Mar 22, 2024	Apr 11, 2024
May 22, 2024	Apr 26, 2024	May 16, 2024
June 20, 2024**	May 24, 2024	June 13, 2024
July 17, 2024	June 21, 2024	July 11, 2024
AUGUST BREAK		
Sep 18, 2024	Aug 23, 2024	Sep 12, 2024
Oct 16, 2024	Sep 20, 2024	Oct 10, 2024
Nov 20, 2024	Oct 25, 2024	Nov 14, 2024
Dec 18, 2024	Nov 15, 2024*	Dec 12, 2024
Jan 22, 2025	Dec 27, 2025	Jan 16, 2025

BOARD OF SUPERVISORS BUSINESS MEETINGS 2024 SUBMITTAL DEADLINES		
BOARD BUSINESS MEETING	SUBMITTAL - MATERIALS & PROFFERS	BOARD BUSINESS MEETING PACKET DAY
Feb 6, 2024	Jan 18, 2024	Feb 1, 2024
Feb 20, 2024	Feb 1, 2024	Feb 15, 2024
Mar 5, 2024	Feb 15, 2024	Feb 29, 2024
Mar 19, 2024	Feb 29, 2024	Mar 14, 2024
Apr 2, 2024	Mar 14, 2024	Mar 28, 2024
Apr 16, 2024	Mar 28, 2024	Apr 11, 2024
May 7, 2024	Apr 18, 2024	May 2, 2024
May 21, 2024	May 2, 2024	May 16, 2024
June 4, 2024	May 16, 2024	May 30, 2024
June 18, 2024	May 30, 2024	June 13, 2024
July 2, 2024	June 13, 2024	June 27, 2024
July 16, 2024	June 27, 2024	July 11, 2024
AUGUST BREAK		
Sep 3, 2024	Aug 15, 2024	Aug 29, 2024
Sep 17, 2024	Aug 29, 2024	Sep 12, 2024
Oct 1, 2024	Sep 12, 2024	Sep 26, 2024
Oct 15, 2024	Sep 26, 2024	Oct 10, 2024
Nov 7, 2024**	Oct 17, 2024	Oct 31, 2024
Nov 19, 2024	Oct 31, 2024	Nov 14, 2024
Dec 3, 2024	Nov 7, 2024*	Nov 26, 2024
Dec 17, 2024	Nov 21, 2024*	Dec 12, 2024
Jan 7, 2025	Dec 19, 2024	Jan 2, 2025
Jan 21, 2025	Jan 2, 2025	Jan 16, 2025

Important Scheduling Notes:
**Due early due to holidays*
***Meeting rescheduled*