

How to Search Parent Files on WWW.ONLINERME.COM

A new link to search for parent files has been added to www.onlinerme.com. In order to search parent files click on the highlighted blue link called [Loudoun Parent Files-Search Here.](#)

The screenshot displays the onlineRME website interface. The header includes the logo "onlineRME RESPONSIBLE MANAGEMENT ENTITY" on the left and "Help Contact" on the right. A navigation bar below the header contains "Site Search" on the left and "Login" on the right. The main content area features a "Site Search" form with the following fields: "Country" (dropdown menu set to "United States"), "State" (dropdown menu set to "Virginia"), "County" (dropdown menu set to "Loudoun County"), "Search For" (dropdown menu set to "Site Address"), "Street Number" (text input field), and "Street Name" (text input field). A note in a grey box states: "For STREET NAME Do NOT enter Street Direction (E,W,N,S) or Street Suffix (St, Ave., Blvd., etc.).". Below the form, there is an "Exact Match Only:" checkbox and a "Submit Search" button. At the bottom of the form, there are three links: "Loudoun Onsite Notices - Go Paperless! Sign up here", "Loudoun Scanned Records - Search here", and "Loudoun Parent Files - Search here". The footer of the page shows a zoom level of "100%".

onlineRMETM
RESPONSIBLE MANAGEMENT ENTITY

Help Contact

Site Search Login

Site Search

Country: United States
State: Virginia
County: Loudoun County

Search For: Site Address
Street Number: (and/or)
Street Name:

For STREET NAME Do NOT enter Street Direction (E,W,N,S) or Street Suffix (St, Ave., Blvd., etc.).

Exact Match Only: ☐ Submit Search

[Loudoun Onsite Notices - Go Paperless! Sign up here](#)
[Loudoun Scanned Records - Search here](#)
[Loudoun Parent Files - Search here](#)

100%

You can **search by pages at the bottom**,

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Last

1138 Entries

Or if you are searching for a specific Tax Map # you can search by first clicking on the **green magnify glass** and doing a blank search (meaning do not place any text in the search box) once you click on the **green magnify glass** it will take you to the screen shot on the next page.

aserfiche WebLink

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LCHD-Rural-Files > Health Department > Parent Files

Parent Files

Entry Properties

Path
LCHD-Rural-Files\Health Department\Parent Files

Creation date
11/19/2008 2:57:37 PM

Last modified
9/28/2017 9:11:27 AM

Metadata

No metadata assigned

| Name | Page count | Is indexed | Date created | Date modified | Volume name | Template name |
|-------------------|------------|------------|------------------------|------------------------|-------------|---------------|
| \\1\\12\\111111 | | Yes | 2/19/2009 3:35:15 PM | 11/3/2016 10:23:08 AM | | |
| \\2\\111111981 | | Yes | 2/19/2009 3:04:42 PM | 11/3/2016 10:23:41 AM | | |
| \\2\\1111111001 | | Yes | 2/19/2009 3:35:04 PM | 11/3/2016 10:26:44 AM | | |
| \\2\\1111111111 | | Yes | 2/19/2009 3:34:38 PM | 11/3/2016 10:28:25 AM | | |
| \\2\\113\\111111 | | Yes | 2/19/2009 3:34:26 PM | 8/8/2017 8:36:22 AM | | |
| \\2\\113\\111171 | | Yes | 2/19/2009 3:34:16 PM | 11/3/2016 11:25:13 AM | | |
| \\2\\115\\11111A | | Yes | 2/19/2009 3:34:03 PM | 11/3/2016 11:38:58 AM | | |
| \\3\\1111111171 | | Yes | 2/19/2009 3:13:26 PM | 11/3/2016 11:48:55 AM | | |
| \\3\\1111111111 | | Yes | 2/19/2009 3:33:54 PM | 11/3/2016 3:58:33 PM | | |
| \\3\\113\\111111 | | Yes | 2/19/2009 3:33:33 PM | 10/11/2016 8:41:34 AM | | |
| \\3\\115\\111111 | | Yes | 12/13/2013 3:32:52 PM | 12/19/2013 9:16:12 AM | | |
| \\4\\1111111111 | | Yes | 12/14/2011 10:28:41 AM | 11/3/2016 2:45:31 PM | | |
| \\4\\1111111111 | | Yes | 2/19/2009 3:33:20 PM | 11/3/2016 2:35:26 PM | | |
| \\4\\113\\111111 | | Yes | 2/19/2009 3:33:08 PM | 11/3/2016 3:07:14 PM | | |
| \\4\\114\\111111 | | Yes | 2/19/2009 3:32:58 PM | 4/20/2009 1:46:22 PM | | |
| \\4\\1110\\111111 | | Yes | 12/11/2013 9:54:05 AM | 12/16/2013 12:06:44 PM | | |
| \\4\\112\\111111 | | Yes | 2/19/2009 3:32:41 PM | 11/3/2016 4:26:41 PM | | |
| \\6\\11118&18A | | Yes | 3/25/2009 2:58:22 PM | 11/4/2016 10:08:43 AM | | |
| \\7\\1111111511 | | Yes | 2/19/2009 3:13:13 PM | 11/4/2016 10:13:53 AM | | |
| \\7\\1111111111 | | Yes | 2/19/2009 3:31:59 PM | 11/4/2016 10:24:21 AM | | |
| \\7\\112\\111111 | | Yes | 2/19/2009 3:31:45 PM | 11/4/2016 10:29:40 AM | | |
| \\7\\113\\111111 | | Yes | 2/19/2009 3:31:34 PM | 11/16/2016 7:15:37 AM | | |
| \\7\\117\\111111 | | Yes | 2/19/2009 3:31:19 PM | 11/4/2016 10:48:59 AM | | |
| \\7\\118\\111111 | | Yes | 2/19/2009 3:31:04 PM | 11/4/2016 10:51:32 AM | | |
| \\7\\115\\111111 | | Yes | 4/6/2011 2:48:38 PM | 11/4/2016 12:14:44 PM | | |

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1138 Entries

portal.loudoun.gov/LFPortal/browse.aspx?dbid=1&startid=8844

100%

The page below will show up when you do your blank search. To the left hand side will be where you can do a specific Tax Map search. Go to **Customize Search** choose **Name** and **Within Folder**. Under **Name** Uncheck **Documents & Shortcuts**. And Under **Within Folder** Uncheck **Search Subfolders**. Place the Tax Map number (Ex. **//2/////////98/**) you are searching for under the **Name** Section, below **Enter the name to search for**. Then click the **green Search button**. The screen shot on the next page will appear once you do your search.

The screenshot displays the Laserfiche WebLink search interface. On the left sidebar, the 'Customize Search' section is active, showing 'Name' and 'Within Folder' as selected search criteria. Under 'Name', the search term '//2/////////98/' is entered. Under 'Within Folder', the path '\\Health Department\\Parent Files\\1\\' is entered. The 'Search' button is highlighted in green. The main content area displays 'No Results Yet' with a message 'Try performing a new search.' The footer indicates the document management portal is powered by Laserfiche WebLink 9, with a copyright notice for 1998-2015 and a link to the Laserfiche website.

Laserfiche WebLink

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Customize Search

Records Management Search

Name

Enter the name to search for

//2/////////98/

☐ Document ☒ Folder ☐ Shortcut

Within Folder

Limit search results to this folder

\\Health Department\\Parent Files\\1\\

☒ Search subfolders

Search Reset

No Results Yet

Try performing a new search.

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100%

Once you submit your search, the parent file folder you are searching for will appear to the right hand side. Double click the folder, and you will see all the files within the folder.

Laserfiche WebLink

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Customize Search

Records Management Search

Name

Enter the name to search for

//2////////98/

☐ Document ☒ Folder ☐ Shortcut

Within Folder

Limit search results to this folder

\\Health Department\Parent Files

☐ Search subfolders

Search

Reset

Sort results by: Name

Results 1 - 1 of 1

//2////////98/

No template assigned - Created 2/19/2009 3:04:42 PM - Last modified 11/3/2016 10:23:41 AM

Hits: 0 Is indexed: Yes Date created: 2/19/2009 3:04:42 PM Date modified: 11/3/2016 10:23:41 AM

Show more information...

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