



Loudoun County, Virginia

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Department of Finance and Procurement  
Division of Procurement  
1 Harrison Street, SE, 4<sup>th</sup> Floor  
Leesburg, Virginia 20175  
[www.loudoun.gov/procurement](http://www.loudoun.gov/procurement)

April 27, 2023

NOTICE TO OFFERORS

ADDENDUM NO. 3

RFP No. RFQ 601790

The following changes and/or additions shall be made to the original Request for Proposal (RFP) No. RFQ 601790, Library Material Suppliers. Please acknowledge receipt of this addendum by signing and returning with your proposal response.

1. Attached are the responses to questions received by the County related to this RFP.

Prepared By: s/ Steven Wilson Date: 4/27/2023

Acknowledged By: \_\_\_\_\_ Date: \_\_\_\_\_

## Questions and Answers

**Q.1 Is Loudoun County looking to supplement or replace any of their current eContent platforms, such as Kanopy and OverDrive? If so, how many years is this contract?**

A.1. The County is not looking to replace any of the current eContent platforms with this solicitation. However, offerors proposing eContent will be evaluated for possible contract awards period from July 1, 2023, through June 30, 2024, and may be renewed at the expiration of the initial term at the request of the County for up to five (5) additional one (1) year periods.

**Q.2 Can you please clarify if Loudoun County will only be awarding one vendor who can provide both physical and eContent from this RFP? Or will you be awarding multiple vendors who can provide only digital content, such as eBooks and eAudiobooks, but not physical content?**

A.2. As stated in Section 1.0 Purpose of the RFP, "To obtain the largest possible range of materials and services, the County intends to award contract(s) to a pool of providers. The size of the pool will be determined by the number and quality of proposals received. Depending upon the type of material or service required, the County will purchase needed materials or services from the Contractor(s) who offer the best prices and services to the County."

**Q.3 Are you interested in a packaged quote of eBooks, eAudiobooks, streaming movies, eComics, and eMagazines?**

A.3. Offerors may provide various models of pricing information for eContent in various formats, including packages or bundles, as well as pricing for individual content, if available.

**Q.4 Is there no firm due date for proposals?**

A.4. The County will accept proposals on an ongoing basis; however, per Section 8.1.F, initial proposals must be received by the Division of Procurement prior to 4:00 p.m., local Atomic time on May 8, 2023.

**Q.5 Magazines and periodicals are not listed in this RFP, are they included in this solicitation?**

A.5. No, magazines and periodicals are not included in this RFP. These initiatives are covered in separate contracts.

**Q.6 If a firm has already submitted their proposal and an addendum or addendums are issued, will the County allow a firm to email the signed Addendum(s)?**

A.6. The County will not accept an emailed version of the Addendum. Please indicate on the mailing envelope that the Addendums are enclosed.