



Community Corrections

The Department of Community Corrections is comprised of two primary duty areas that are responsible for providing pretrial and post-trial (probation) services to the Loudoun County Courts, by supervising defendants and offenders for whom Loudoun County is responsible. Probation and pretrial supervision provides alternatives to costly incarceration and promotes public safety and offender accountability through various forms of intervention to correct offender behavior (e.g., community service, sex offender treatment, restitution to crime victims, substance abuse assessment and treatment, batterer intervention/domestic violence counseling, drug testing, GPS monitoring, remote breath alcohol monitoring, shoplifting group, life skills groups, anger management, and reentry planning). Within the Department of Community Corrections, specialized programs exist for Driving While Intoxicated (DWI)/victim impact panels and enhanced supervision for repeat DWI offenders, Domestic Violence Supervision, the Mental Health Docket (MH Docket), the Veterans Treatment Docket, and the Adult Drug Court.

Department Programs

Pretrial Services

Conducts pre-adjudication investigations, makes bond recommendations to the courts concerning defendants' suitability for supervised release, and supervises defendants released to the custody of the Department of Community Corrections by the Magistrate or any of the three Loudoun County Courts.

Activities

- Pretrial Investigations and Supervision
- Electronic Monitoring (GPS/Alcohol Monitoring)

Probation Services

Supervises adult offenders referred for probation supervision by all three Loudoun County Courts. Probation officers supervise specialized caseloads of offenders with convictions such as domestic assault and battery, driving while intoxicated, and sex offenses. Additionally, there are designated probation officers for Spanish-speaking offenders, as well as MH Docket, Adult Drug Court, and Veterans Treatment Docket participants.

- Probation Supervision
- Domestic Violence Supervision
- Specialty Dockets – Enhanced Driving While Intoxicated (DWI), Mental Health (MH), Veterans Treatment, and Adult Drug Court

Financial Information

FY 2024 Adopted Information¹

	Expenditures	Revenue	LTF	FTE
Pretrial Services	\$1,826,500	\$376,341	\$1,450,159	15.00
Probation Services	3,332,451	444,142	2,888,309	27.33
Total	\$5,158,951	\$820,483	\$4,338,468	42.33

¹ Sums may not equal due to rounding.



Community Corrections: Pretrial Services

Pretrial Investigations and Supervision

What We Do: The Pretrial Services Program has two primary functions:

- 1) Provide daily pretrial background investigations to the courts on recently arrested individuals; and,
- 2) Supervise individuals charged with a crime and released on bond, with pretrial supervision conditions.

Each weekday morning, pretrial staff interviews, completes background investigations, and provides bond recommendations on individuals and defendants recently arrested and held in custody at the Loudoun County Adult Detention Center. Pretrial risk assessment and recommendation reports are then presented to the judges for consideration at weekday arraignments and bond motions. Pretrial services offer the judiciary the option of supervision in the community as an alternative to pretrial incarceration.

A pretrial supervisor and six pretrial officers provide community supervision of these defendants. Intensity and frequency of supervision generally correlate to meetings with pretrial officers on a weekly, semi-weekly, or monthly basis, depending on the risk level and seriousness of the crime for which they are charged. Special conditions – such as GPS and electronic alcohol monitoring – are ordered by the courts and administered by Community Corrections staff.

Mandate Information: This activity is not mandated; however, the County is authorized to provide pretrial services and investigations pursuant to the Virginia Pretrial Services Act of 1995 (the Code of Virginia § 19.2-152.2). The Virginia Division of Criminal Justice Services (DCJS) promulgates standards of practice to which each local community corrections department must adhere. Community Corrections is a DCJS-designated agent to provide these services in this jurisdiction.

Who Does It: County staff provides this activity. The cost of electronic monitoring is recovered through user fees.

Why We Do It: The Pretrial Investigations and Supervision activity assists judges in making more informed bond decisions by identifying defendants who are suitable candidates for community supervision. This allows expensive jail bed space to be reserved for violent and high-risk defendants. The Virginia Compensation Board calculates the daily per diem rate of an inmate housed in Loudoun County at approximately \$211.¹ Without the option of pretrial supervision, many of the more than 800 defendants supervised each year would remain incarcerated pending their trial dates.

How We Do It Now – Current Service Level: In FY 2020, the service level provided was 72 cases per officer, due to the increased number of defendants being released on bond due to the COVID-19 pandemic. The Board of Supervisors added officer positions in FY 2021 and FY 2022, but the caseloads per officer continued to increase; and the current caseload per office remains over the recommended state caseload of 40. Current service level includes completing approximately 40 weekly pretrial investigations and supervising an average daily caseload of approximately 375 offenders, or approximately 75 cases per officer. Approximately 88 percent of defendants successfully complete pretrial supervision. Current service level also includes opening an estimated 1,100 new cases each year.

How We Plan to Do It in the Future – Recommended Service Level: In the future, caseload projections are contingent on the actions of external stakeholders, such as the judiciary, Magistrates, and the Commonwealth's Attorney. The pandemic reinforced the value of pretrial services as an alternative to incarceration; and demand for services remains high. Current caseload numbers remain above DCJS-recommended standards; and the complexity, intensity, and risk of cases continues to increase. The need for bilingual pretrial officers is a trend that is anticipated to continue, as this caseload has increased 9 percent since FY 2020. Should caseloads remain at their current size or increase, Community Corrections may need to adjust staffing levels.

¹ Based on the last available *Jail Cost Report* (FY 2017) from the Virginia Compensation Board.



Community Corrections: Pretrial Services

	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Projected
Maintain an average daily number of defendants under pretrial supervision at or below 45 per officer.					
Percentage of defendants successfully completing supervision	85%	88%	85%	88%	88%
Average daily number of defendants under supervision	325	284	281	300	310
Average daily number of defendants under supervision per officer	55	48	47	50	52
Number of new cases opened	1,106	1,023	1,088	1,100	1,125
Complete pretrial investigations to assist the courts in making bond decisions for pretrial defendants.					
Number of pretrial defendants interviewed, evaluated, and investigated	1,323	1,082	1,368	1,100	1,150
Maintain an average daily savings compared to pretrial incarceration of \$28,000.					
Cost of incarceration saved daily ¹	\$34,393	\$29,962	\$29,751	\$30,000	\$30,200

¹ Savings is calculated as 50 percent of the average daily caseload multiplied by the per diem cost of incarceration.



Community Corrections: Pretrial Services

Electronic Monitoring (GPS/Alcohol Monitoring)

What We Do: Community Corrections provides GPS and remote alcohol monitoring services to adults referred from all three courts in Loudoun County. Electronic monitoring may be ordered for defendants as a condition of bond or as a sanction imposed by the court on probationers. The court must order that the offender/defendant be placed on GPS or remote alcohol monitoring.

While initially designed to supervise defendants/offenders who pose a minimal risk to the community, Electronic Monitoring has witnessed a substantial increase in defendants released on bond for more serious offenses. Other instances of GPS or remote alcohol monitoring include referrals from the Specialty Dockets serving Loudoun County, such as the Adult Drug Court, the MH Docket, and the Veterans Treatment Docket.

Since January 6, 2022, Community Corrections has provided on-call coverage 24 hours per day, seven days per week for serious GPS violations occurring after business hours during the week and on weekends. The Electronic Monitoring team is composed of an electronic monitoring supervisor, three assistant probation officers, a victim outreach probation officer, and pretrial officers supervising GPS cases. This team also works closely with the domestic violence team, as many electronic monitoring referrals are for domestic violence-related offenses. While referrals for electronic monitoring vary monthly, the Department is averaging 26 offenders on GPS ankle monitors each month, with a commensurate number of offenders/defendants on remote alcohol monitoring as well.

Mandate Information: This activity is not mandated by the Code of Virginia but is permitted by statute.

Who Does It: County staff provides this activity. Electronic monitoring costs are recovered through user fees.

Why We Do It: Community Corrections' Electronic Monitoring provides supervision of high-risk offenders released on bond or sanctioned by the court. This activity provides an alternative to incarceration for offenders whose offenses would normally result in continued confinement at the Adult Detention Center. This allows these offenders to pay bills, maintain employment, and receive treatment if ordered by the court. The use of electronic monitoring by the court increased substantially during the pandemic and has continued post-pandemic. The Electronic Monitoring Program also increases defendant/offender accountability and can enhance victim and public safety.

How We Do It Now – Current Service Level: In FY 2023, the Department added three positions dedicated to the Electronic Monitoring Program. The number of days on electronic monitoring (a performance measure) continues to increase, and FY 2023 is projected to exceed prior years. The current service level accommodates approximately 50 cases each month on electronic monitoring. Should demand for this service continue, additional support for the team will be needed to ensure victim and public safety and appropriate supervision of these high-risk cases. The demand continues for GPS monitoring for domestic violence cases while orders for remote alcohol monitoring have also increased, reflecting the overall increase in alcohol-related charges on caseloads.

How We Plan to Do It in the Future – Recommended Service Level: Referrals for electronic monitoring began to rapidly increase beginning in January 2020. The courts heavily utilized electronic monitoring during the pandemic, and this trend has continued to the present. Demand for electronic monitoring is expected to remain consistent, if not increase. As with probation caseloads, orders for electronic monitoring are contingent upon the actions of external stakeholders, such as the judiciary and the Commonwealth's Attorney. While current staffing can accommodate workload demands, the Department plans to expand electronic monitoring, employing new technologies to enhance pretrial and probation supervision, victim outreach, and safety. This suggests that additional assistant probation officer positions may be necessary in the future to ensure adequate monitoring services to the courts and other community stakeholders who utilize electronic monitoring.

	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Projected
Number of days defendants are on electronic and alcohol monitoring	17,125	18,790	15,084	19,000	19,050



Community Corrections: Probation Services

Probation Supervision

What We Do: This activity provides supervision of adult criminal offenders referred by all three Loudoun County Courts. Probation officers assess the risk and needs of offenders. Staff refers offenders for assessments, interventions, and programs that address their risk of recidivism and criminogenic needs. Officers ensure completion of court-ordered programs and interventions and payment of all fines, court costs, restitution, and fees. Staff provides detailed reports and notifies the court on issues of non-compliance as well as testifies in violation hearings.

The intensity and frequency of probation supervision varies according to offender criminogenic risk and needs. Supervision requirements range from quarterly contacts (or a one-time completion of a mandated program such as the Victim Impact Panel or a shoplifting class), to more intensive interventions, such as GPS or daily alcohol monitoring, weekly drug testing, and weekly appointments with the Probation Officer. The Department has officers who specialize in the supervision of individuals with mental illness, drug addiction, and sex offenses, as well as Spanish-speaking and DWI offenders.

Mandate Information: This activity is not mandated; however, the County is authorized to provide probation services to the local courts by the Comprehensive Community Corrections Act of 1995 (the Code of Virginia § 9.1-173). Probation supervision for all misdemeanor and some non-violent felony offenses is available to the courts in Virginia only through DCJS-authorized probation agents. The Department is a DCJS-designated agent to provide these services in this jurisdiction.

Who Does It: County staff provides this activity. Individuals under supervision pay costs associated with groups and classes, as well as a supervision fee for each placement.

The Department is the recipient of a continuing grant from the Virginia DCJS, of which approximately half is dedicated to probation supervision and domestic violence supervision. Additionally, the Department manages an Improve the Criminal Justice Response (ICJR) Department of Justice grant related to domestic violence which expires on September 30, 2023.

Why We Do It: The Probation Services activity provides the Loudoun County Courts with sentencing options other than incarceration to address criminal activities committed in Loudoun County. When a criminal offender can be safely supervised in the community, they have the opportunity to seek or maintain employment and housing, remain in the community with family support, and address risk issues that contributed to their illegal conduct. This provides cost savings for the community and supports the rehabilitation of offenders to address underlying causes that contributed to their involvement in the criminal justice system. Additionally, supervision can enhance offender accountability, as well as victim and public safety.

How We Do It Now – Current Service Level: At current service level, 81 percent of offenders successfully complete probation. Current service level reflects nearly 1,700 new cases opened each year and an average daily number of offenders under supervision of 1,050 (81 per officer). Because this caseload is 22 percent higher than the state's recommended guideline of 60 cases per officer, the Board of Supervisors added more officer positions to manage caseload demands. At current service level, the Department supports up to 25 MH Docket, five Veterans Docket, and 50 Adult Drug Court participants.

How We Plan to Do It in the Future – Recommended Service Level: During the first two quarters of FY 2023, probation caseloads have progressively increased. Like Pretrial Services, the size of probation caseloads is contingent upon external stakeholders, such as the judiciary and the Commonwealth's Attorney. With current caseload numbers exceeding the DCJS-recommended size, additional resources will need to be considered to ensure delivery of services to the courts and to ensure victim and public safety. One particular focus of attention will be addressing the need for bilingual probation officers to ensure that offenders receive services in their native languages. The use of new technologies to enhance supervision of high-risk offenders will increase workload but will also enhance public safety.

**Community Corrections: Probation Services**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Projected
Promote public safety by enforcing all general and special conditions of probation for offenders.					
Percentage of offenders successfully completing probation	85%	81%	80%	85%	85%
Average daily number of offenders under probation supervision	958	779	847	950	1,000
Average daily number of offenders under probation supervision per officer	77	81	66	77	92
Number of new probation cases opened	1,750	838	1,207	1,000	1,050
Number of drug tests administered	7,000	7,000	7,000	7,000	7,000
Number of referrals – mental health assessment/treatment	170	150	157	200	250
Number of referrals – shoplifter group	120	47	38	50	50
Number of referrals – DWI/Victim Impact Panels	500	238	273	450	500
Number of referrals – community service	450	167	229	250	275
Number of referrals – substance abuse education/treatment	700	306	283	450	500
Maintain a daily estimated savings of \$20,000 per day by offering probation as an alternative to housing offenders in the Adult Detention Center.					
Cost of incarceration saved daily ¹	\$20,256	\$16,458	\$17,935	\$18,000	\$18,000
Maintain the value of community service hours worked at or above \$180,000.					
Number of community service hours worked	12,324	8,090	6,747	7,000	7,000
Total value of community service hours worked ²	\$92,430	\$60,675	\$50,603	\$52,000	\$52,000

¹ Savings is calculated as 10 percent of the average daily caseload multiplied by the per diem cost of incarceration.

² This is typically calculated by the number of hours of community service performed multiplied by an hourly rate of \$7.50.



Community Corrections: Probation Services

Domestic Violence Supervision

What We Do: This activity provides supervision of adult offenders and defendants referred by the Loudoun County Juvenile and Domestic Relations District Court as well as dating violence and intimate partner violence cases out of the General District Court and the Circuit Court. Domestic violence probation officers receive specialized training to work with this population. Court-ordered, special conditions typically include domestic violence assessments and domestic violence intervention programs. Additionally, some offenders are required to undergo substance abuse and mental health assessments and follow the resulting recommendations. Domestic violence probation officers submit domestic violence probation progress reports to the Juvenile and Domestic Relations District Court for regular Domestic Violence Review Dockets to review compliance progress. The majority of offenders in this category are referred to the Department of Community Corrections for offenses involving assault and battery on a family member, but charges may also include other intimate partner-related crimes such as violation of a protective order, destruction of property, strangulation, and stalking. Victim safety, offender compliance with treatment and special conditions, and accountability are primary areas of focus in these cases.

The primary supervision method involves face-to-face meetings with the domestic violence probation officer. Depending on risk level and current circumstances, an offender may be required to meet with the officer weekly, semi-monthly, or monthly. Contracted domestic violence treatment provider staff assesses each offender for risk and needs using a validated risk assessment. The Department refers offenders to a local private counseling agency that is certified by the Virginia Batterer Intervention Certification Board. Loudoun County is a leader in the field of best practices in domestic violence offender treatment by utilizing the recently implemented best practice of a tiered Batterers Intervention structure. As part of this structure, domestic violence offenders undergo a domestic violence assessment and are placed in the appropriate 24-, 36-, or 52-week program, based on the seriousness of the offense, criminal history, and risk factors. The most substantial group offered in any other state locality is the minimum requirement of 24 weeks. Anger management is not an appropriate treatment modality for intimate partner violence cases; however, it is used as a sanction for non-intimate partner-related offenses (e.g., siblings, parent/child, etc.). GPS and Soberlink alcohol monitoring are often used; thus, the Domestic Violence Supervision activity works closely with the Department's Electronic Monitoring Unit.

This activity includes staff participation in a coordinated community response that meets monthly to collaborate on best practices – called the Loudoun Domestic Abuse Response Team (DART). This coordinated community response team consists of staff from agencies such as local law enforcement (the Leesburg Police Department and the Loudoun County Sheriff's Office); the Juvenile Court Service Unit; the Loudoun Abused Women's Shelter; the Office of the Commonwealth's Attorney; Loudoun County Public Schools; Animal Services; Family Services; and Mental Health, Substance Abuse, and Developmental Services.

Mandate Information: This activity is not mandated; however, the County is authorized to provide probation services to the local courts by the Comprehensive Community Corrections Act of 1995 (the Code of Virginia § 9.1-173).

Who Does It: County staff provides this activity. Offenders pay for Batterer Intervention, anger management, and sex offender treatment programs.

Why We Do It: This activity provides specialized supervision for a period of one to two years for offenders accused or convicted of domestic violence offenses. The risk, needs, and behavioral issues associated with these high-risk offenders are addressed with different interventions and court-ordered special conditions, while allowing offenders to be safely supervised in the community. Probation services provide the court and the offenders with numerous options to address and correct criminal behavior, while allowing offenders to seek or maintain employment and housing, remain with family support (where possible), and address risk issues contributing to or promoting illegal conduct. These services also can enhance offender accountability and victim safety.

How We Do It Now – Current Service Level: At current service level, approximately 90 percent of domestic violence defendants successfully complete pretrial supervision; and approximately 80 percent of domestic violence offenders



Community Corrections: Probation Services

successfully complete probation. Current service level includes more than 45 domestic violence offenders on domestic violence probation supervision per officer. Additionally, approximately 265 domestic violence probation cases and 230 domestic violence pretrial cases are opened each year. In FY 2023, a domestic violence outreach probation officer was added to work with victims of crime whose alleged assailants have active cases on community pretrial or probation supervision; this position also works closely with the Electronic Monitoring Unit.

How We Plan to Do It in the Future – Recommended Service Level: The workload of the domestic violence probation officers is amongst the highest in the Department, supervising intimate partner cases from the Juvenile and Domestic Relations District Court, as well as dating violence cases out of the General District Court. These cases are complex in nature and require specialized training to understand the cycle of domestic violence and sexual offending, including the ability to work with victims of crime. Domestic violence and sexual offense cases are high-risk and require additional supervision requirements. Current domestic violence caseloads exceed DCJS standards, suggesting that service levels may need to be adjusted to ensure adequate services to the courts. Enhancements will be needed in the future to continue supporting victim and public safety.

	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Projected
Achieve a 90 percent successful pretrial completion rate for domestic violence offenders under pretrial supervision.					
Percentage of domestic violence defendants successfully completing pretrial supervision	90%	90%	90%	90%	90%
Average daily number of domestic violence cases under pretrial supervision	75	80	66	90	100
Number of new domestic violence pretrial cases opened	125	225	262	275	290
Achieve an 80 percent successful probation completion rate for domestic violence offenders.					
Percentage of domestic violence offenders successfully completing probation	80%	80%	73%	80%	80%
Average daily number of domestic violence cases under probation supervision	250	265	275	325	350
Average number of domestic violence offenders under probation supervision per domestic violence officer	83	88	80	81	86
Number of new probation domestic violence cases opened	250	265	275	300	350
Number of batterer/domestic violence group referrals	150	160	91	200	240



Community Corrections: Probation Services

Specialty Dockets – Enhanced Driving While Intoxicated (DWI), Mental Health (MH), Veterans Treatment, and Adult Drug Court

What We Do: Loudoun County Community Corrections operates four Specialty Dockets: the Enhanced DWI Docket, the MH Docket, the Veterans Treatment Docket, and the Adult Drug Court.

The Enhanced DWI Docket serves the Loudoun County General District Court. This Specialty Docket provides intensive supervision of higher-risk DWI offenders (i.e., 0.15 BAC or higher) who attend 90-day court reviews, victim impact panels, and treatment, either through the Virginia Alcohol Safety Program or another provider. Frequently, these offenders have additional needs, such as cooccurring or serious substance abuse disorders. This caseload is currently amongst the highest in Community Corrections.

The MH Docket is a post-plea Specialty Docket that provides support for defendants diagnosed with serious mental illness. Participants receive regular supervision with a team to monitor the defendant's treatment as well as provide resources tailored to the defendant's particular needs, which will assist in keeping the defendant on track and toward illness management and recovery, thus reducing involvement in the criminal justice system.

The Veterans Treatment Docket is a post-plea Specialty Docket that provides support for defendants diagnosed with serious mental illness based on the diagnosis, intensity, and duration; or who meet the criteria for a cooccurring (e.g., substance abuse and mental health) diagnosis. Participants will receive regular supervision with a team to monitor treatment as well as provide resources tailored to the defendant's particular needs, which will assist in keeping the participant on track and toward illness management and recovery, thus reducing involvement in the criminal justice system.

The Adult Drug Court is a pre-conviction or post-plea Specialty Docket in the Loudoun County Circuit Court, which provides support for offenders diagnosed with a substance abuse or cooccurring disorder. The mission of the Adult Drug Court is to reduce recidivism and the impact of drug-related crime within the community by providing access to a comprehensive program that includes substance abuse treatment services, intensive community supervision, and regular court appearances.

Mandate Information: This activity is not mandated; however, the County is authorized to provide pretrial services and investigations pursuant to the Virginia Pretrial Services Act of 1995 (the Code of Virginia § 19.2-152.2). DCJS promulgates standards of practice to which each local community corrections department must adhere. Community Corrections is a DCJS-designated agent to provide these services in this jurisdiction. Additionally, standards for Specialty Dockets are governed by the Supreme Court of Virginia's Office of the Executive Secretary (OES).

Who Does It: County staff provides this activity.

Why We Do It: Specialty Dockets are an aspect of the sequential intercept model, which seeks to divert defendants or offenders away from the traditional criminal justice system. These Specialty Dockets provide the judiciary with an alternative to incarceration while providing intensive services that promote accountability and victim and public safety. The Virginia Compensation Board calculates the daily per diem rate of an inmate housed in Loudoun County at approximately \$211; many defendants participating on these Specialty Dockets would otherwise be confined in local jail.

How We Do It Now – Current Service Level: The Enhanced DWI caseloads are amongst the highest in the Department. Referrals to Specialty Dockets continue to increase; and although the MH Docket and the Adult Drug Court are currently operating below maximum capacity (25 and 50 participants, respectively), it is anticipated that these programs will continue to expand. The Veterans Treatment Docket accepted its first participant on March 7, 2023, with an initial maximum capacity of five participants. There are currently three participants, with one referral pending. Discussions will soon begin regarding expanding capacity.

How We Plan to Do It in the Future – Recommended Service Level: Services on Specialty Dockets are offered using a team approach that supports the individual needs of the participants, according to principles of risk, needs, and responsivity. These Specialty Dockets provide intensive supervision of high-risk and high-need mental health, substance use, or cooccurring



Community Corrections: Probation Services

cases. While enrollment in several programs is below maximum capacity, current service level affords effective supervision of these cases. Referrals to Specialty Dockets are increasing; and should enrollment continue to expand, there will be a need for service level enhancements. One particular focus of attention will be the Veterans Treatment Docket, which was launched with an initial capacity of five participants; based on the volume of referrals, it is anticipated that this Specialty Docket will continue to expand, signaling the need for additional staff to ensure appropriate services to the court and participants. The Enhanced DWI Docket continues to increase as well, with supervising officers managing caseloads well above DCJS-recommended standards.

	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Projected
Percentage of participants successfully completing Specialty Docket programs.					
Percentage of MH Docket participants who successfully complete the program	80%	63%	100%	85%	85%
Percentage of Adult Drug Court participants who successfully complete the program	65%	60%	75%	75%	75%