

DATE: 03/20/2024

NOTICE TO OFFERORS

ADDENDUM NO. 2

RFP No. RFQ 648812

The following changes and/or additions shall be made to the original Request for Proposal (RFP) No. RFQ 648812, Concession Food Services (Supplemental). **Please acknowledge receipt of this addendum by signing and returning with your proposal.**

1. Questions and answers related to the RFP are attached.

Prepared By: /s/Heather DeHaven, NIGP-CPP Date: March 20, 2024

Acknowledged By: _____ Date: _____

QUESTIONS AND ANSWERS

Q1: Is the 2024 Tournament schedule available?

A1: The 2024 Tournament schedule is attached as Exhibit I.

Q2: Will there be any exclusive right to sell offered to the park concession operator(s)? Can a vendor request in their proposal to be the only vendor at their awarded location/site?

A2: Section 4.6 of the RFP states “The Contractor shall have the exclusive right, at their awarded location(s)/site(s) during the term of the contract, to sell soft drinks, food, and confection items...The Contractor exclusive right to sell does not apply to special events that may be held at the parks such as Tournament Opening Ceremonies, and other non-sports related festivals. The County reserves the right to bring in other food and beverage vendors for these events. This solicitation does not include any activities hosted at The Lodge at Hanson Park”.

Note: A *County concession stand* is defined as the physical building(s) located in Section 4.7 Location/Site Information.

A Contractor awarded a County concession stand will be given exclusive rights to their menu items by location. Any supporting Contractor Mobile Concession Unit will not be permitted to sell a competing item.

If there is no Contractor awarded at a County concession stand, then the highest ranked offeror providing a Contractor Mobile Concession Unit will be awarded the location/site and given exclusive rights to their menu items by location/site. Any subsequent Contractor Mobile Concession Unit awarded at a location/site will not be permitted to sell competing items.

Q3: Is the goal of this RFP to have multiple concession operators at each park?

A3: The purpose of this RFP is for the County to have all Location(s)/Site(s) awarded to Contractor(s) to ensure that the County park patrons of Concessions are provided with premium customer service, quality food and beverage items at an affordable price.

Q4: Will Contractors be made aware of any Special Events in advance? Are there ever any last minute “pop-up” events?

A4: The 2024 Tournament schedule includes Special Events. Contractors are provided with notice ahead of time.

Q5: For larger Tournaments and/or Special Events, would it be permissible for a Contractor to bring in Mobile Concession Units or additional Mobile Concession Units to support the overflow of park patrons?

A5: Yes. The Contractor would be permitted to supplement their services by providing a Mobile Concession Unit or additional Mobile Concession Units to support the overflow of park patrons. All provisions of any resulting Contract would apply to the supplemental Mobile Concession Unit(s).

Q6: Please confirm the location(s)/site(s) that are available and currently NOT awarded to a Contractor.

A6: The location(s)/site(s) with County concession stands that are NOT awarded to a Contractor are as follows:

- **Claude Moore Park Sportsplex: Kiosk @ Baseball Diamonds 1 through 5**
- **Claude Moore Park Sportsplex: Building @ Fields 9 and 10**
- **Edgar Tillet Memorial Park**
- **Philip A. Bolen Memorial Park: Fields 3 through 7**

The location(s)/site(s) with County concession stands that are awarded to a Contractor are as follows:

- **Brambleton Community Park**
- **Philip A. Bolen Memorial Park: Fields 8 through 11**
- **Potomack Lakes Sportsplex**
- **Hal & Berni Hanson Regional Park: Building H2**
- **Hal & Berni Hanson Regional Park: Building G2**
- **Hal & Berni Hanson Regional Park: Building H1**
- **Hal & Berni Hanson Regional Park: Building G2**

All location(s)/site(s) that are currently awarded to a Contractor may award to additional Contractor(s) with Mobile Concession Unit(s) provided the Contractor does not sell competing items.

EXHIBIT I – 2024 TOURNAMENT SCHEDULE

Exhibit II - Draft 2024 Tournament/Event Schedule (Diamonds)																																					
Date	Tournament Name	PLSC				Claude Moore Park						Bolen Park										Tillet				Brambleton						Hanson Park					
2024		1	2	3	4	1	2	3	4	5	9	10	3	4	5	6	7	8	9	10	11	1	2	3	4	1	2	3	4	5	6	8	9	10	11		
3/16-17	PRCS Swing For The Bling																																				
3/23-24	USA Freeze Your Feet Invitational																																				
3/23-24	Spring Longhorn Baseball																																				
3/31	Easter																																				
3/30	Sr Softball																																				
4/6-7	USA Cottontail Classic																																				
4/13-14	Showcase Baseball																																				
4/13-14	Easter Make Up: USSSA NoVA Spring Opener																																				
4/20-21	USSSA Crushers																																				
4/27-28	USSSA Sting Rays																																				
5/4-5	Showcase Baseball																																				
5/4-5	USA Capital Region																																				
5/11	PRCS USSSA Momma Won't Mind																																				
5/12	Mother's Day																																				
5/17	AAG Tryouts (3PM)																																				
5/18-19	Summer Jam																																				
5/25-26	USSSA Memorial Day Madness																																				
5/24-26	Eastern Women's Baseball Classic																																				
6/1-2	USSSA States 10-14																																				
6/8-9	Showcase Baseball																																				
6/8-9	USA Summer Strike-out																																				
6/15-16	USSSA States 16/18 and NOVA Invitational 10-14																																				
6/22-23	USSSA Firecracker																																				
6/24	Jerrad Hardin																																				
6/29-30	USA Cherry Bomb					Sat Blackout																															
7/1-2	PRCS Fireworks																																				
7/3	PRCS Fireworks & Events																																				
7/10-14	USSSA Class C Nationals																																				
7/17-21	PRCS USA Eastern Nationals 12-18A & 10-18B																																				
7/23-28	Senior Softball Eastern Championship																																				
7/27-28	Showcase Baseball																																				
8/3-4	Tier ! Fastpitch																																				
8/10-11	USSSA DELMarVA All State Games																																				
8/10-11	Senior Softball																																				
8/17-18																																					
8/24-25	USA Softball Fall Opener																																				
8/31-9/1	USA Fall Classic																																				
9/7-8	USSSA Potomac River Clash																																				
9/14-15	Fall Longhorn Baseball																																				
9/14-15	USA Playing Funds the Cure																																				
9/21-22	USSSA BRYC Fall Classic																																				
9/28-29	USSSA Breast Cancer Awareness																																				
10/5-6	USSSA Madison Small Scholarship Tournament																																				
10/12-13	USA Pumpkin Spice Invitational																																				
10/19-20	PRCS USSSA Halloween Classic																																				
10/26-27	USSSA Halloween Bash																																				
11/2-3	USA Fall Finale Showcase & Turkey Trot																																				
11/9-10	USSSA Crown Trophy																																				

Red indicates the field is most likely used.

Yellow indicates the field is a back up site.

Exhibit II - Draft 2024 Tournament/Event Schedule (Rectangles)

Date	Tournament/Event Name	CMP		Bolen Park										Bram East			Hanson Park																
2024		6	7	1	2	12	13	14	15	16	17	20	21	1	2	3	1	2	3	4	5	6	7	12	13	14	15	16	17				
3/1-3	Loudoun Soccer Showcase																																
3/9-10	McLean Cup																																
4/20-21	Gonzaga Rugby Classic																																
5/11	PRCS Food Truck Fest																																
5/20-27	Cricket Unity Cup																																
5/25-26	Cannon's Cup																																
6/17-21	WCA Youth Cricket(No Bolen 6/20 & 21)																																
6/20-23	NFL Flag Nationals (Cancelled)																																
6/25-28	USYPL Youth Cricket																																
7/3	PRCS Fireworks (After 4 PM)																																
7/4	PRCS Olde Time 4th of July																																
7/4-7	VPL Youth Cricket																																
7/12-14	KKA Youth Cricket(No Bolen 7/13)																																
7/17	USA Opening Cerm																																
7/26-28	Cricket For Cure																																
8/16-18	Loudoun Soccer Premier Cup																																
8/23-25	East Coast Premier Cup Soccer																																
8/30-9/2	Future Stars Cricket																																
9/2	PRCS LoCo Kids Fest																																
9/28-29	Town of Lovettsville Ocoberfest																																
10/12-13	WAGS Soccer																																
11/17	Nations Capital Cup Girls Weekend																																
11/23-24	Nations Capital Cup Boys Weekend																																

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